

AGENDA

Meeting: Southern Wiltshire Area Board
Place: Winterslow Village Hall, Middleton Road, Winterslow, SP5 1PQ
Date: Thursday 5 September 2024
Time: 7.00 pm

Including the Parishes of: Alderbury, Allington, Britford, Cholderton, Clarendon Park, Coombe Bissett, Downton, Firsdown, Grimstead, Idmiston, Landford, Laverstock & Ford, Newton Tony, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterbourne, Winterslow

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunity from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Alexander (Senior Democratic Services Officer), direct line 01722 434560 or email lisa.alexander@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Rich Rogers, Winterslow & Upper Bourne Valley (Chairman)
Cllr Andrew Oliver, Old Sarum & Lower Bourne Valley (Vice-Chairman)
Cllr Richard Britton, Alderbury and Whiteparish
Cllr Richard Clewer, Downton and Ebbles Valley
Cllr Zoë Clewer, Redlynch & Landford
Cllr Ian McLennan, Laverstock

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Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) karen.linaker@wiltshire.gov.uk
Engagement & Partnership Lead Officer – karlene.jammeh@wiltshire.gov.uk
Senior Democratic Services Officer – lisa.alexander@wiltshire.gov.uk

Items to be considered	Time
<u>Welcome and Introductions</u>	
<p>1 Apologies</p> <p>To receive any apologies for absence.</p> <p>2 Minutes (<i>Pages 1 - 10</i>)</p> <p>To confirm the minutes of the meeting held on Thursday 23 May 2024 (as attached).</p> <p>3 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p> <p>4 Chairman's updates</p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board.</p> <p>5 Information Items (<i>Pages 11 - 58</i>)</p> <p>The Board is asked to note the following Information items:</p> <ul style="list-style-type: none"> • Community First • Update from BSW Together (Integrated Care System) • Healthwatch Wiltshire Annual Report • Wiltshire Council Consultation Portal • Wiltshire Council Information Items: <ul style="list-style-type: none"> ○ FACT Family Help Project ○ FACT Transitional Safeguarding Project ○ Wiltshire Youth Council ○ Gypsies and Travellers Development Plan consultation 	7:00pm
<p>6 Partner and Community Updates (<i>Pages 59 - 64</i>)</p> <p><u>Verbal Updates</u></p> <p>To receive any verbal updates from representatives, with an opportunity to ask questions:</p> <ul style="list-style-type: none"> • Neighbourhood Policing Team – Inspector Tina Osborn • Dorset & Wiltshire Fire & Rescue Service (DWFRS) - Station Manager Warren Hathaway • Parish Councils and Community groups <p><u>Written Updates</u></p> <p>The Board is asked to note the following written and online updates attached to the agenda:</p>	7.10pm

- Neighbourhood Police Team

7 **Area Board Funding** (Pages 65 - 70)

7.30pm

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

Remaining Budgets:

Community Area Grant	Young People	Older & Vulnerable
£19,754.01	£16,321.00	£6,700.00

Officer: Karen Linaker, Strategic Engagement & Partnerships Manager

Area Board Initiatives:

Ref/Link	Grant Details	Amount Requested
ABG1901	Winterbourne Intergenerational Christmas Party	£500
ABG1902	Winterslow Tuesday Club Silent Disco	£400
ABG1919	Digital Inclusion project for older people and vulnerable adults	£500

Community Area Grants:

Ref/Link	Grant Details	Amount Requested
ABG1875	God Unlimited Outdoor Therapy – Gul Riverside Classroom installation. Total project cost £30,000	£5,000
ABG1910	Community Transport South Wiltshire – Community Minibus Replacement Total project cost £70,000	£5,000
ABG1913	Barrys Field Youth Users Group – Sports Equipment Total project cost £15,446	£4,197

Older & Vulnerable Grants:

Ref/Link	Grant Details	Amount Requested
ABG1885	Silver Salisbury Group –	£500

	Intergenerational Grandparents Day at River Bourne Community Farm. Total project cost £500	Awarded under Delegated Authority
ABG1924	Redlynch Parish Council – Walking Football Equipment Total project cost £1,430	£715
ABG1940	Wiltshire Music Centre – Celebrating Age Wiltshire Total project cost £10,809	£1,500

Young People Grants:

Ref/Link	Grant Details	Amount Requested
ABG1872	DEED Promoting Global Education and Learning – Drain Art sharing learning and changing behaviour. Total project cost £18,450	£4,150
ABG1894	Laverstock & Ford Parish Council – Bishopdown Farm Youth Club Total project cost £5,070	£2,500
ABG1911	Downton Parish Council – Downton Mural Project Total project cost £2,000	£1,000
ABG1929	Old Sarum Youth Club – New Cooking & Sports Equipment Total project cost £500	£500

Delegated Funding

The Board is asked to note any funding awards made under the Delegated Funding Process, by the Strategic Engagement & Partnership Manager, between meetings due to matters of urgency:

- ABG1885 (as above) – Silver Salisbury Group – Intergenerational Grandparents Day at River Bourne Community Farm - awarded £500.

Further information on the Area Board Grant system can be found [here](#).

8 Area Board Action Plan Update (Pages 71 - 72)

8.30pm

An update on the Area Board Priorities, since the last meeting, including:

- Older & Vulnerable Adults Health & Wellbeing

- Environment
- Youth Engagement

9 **Local Highways and Footpath Improvement Group (LHFIG)
Update** *(Pages 73 - 108)*

8.50pm

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 6 August 2024, as set out in the attached report.

Recommendations:

- 4m – The Close, Redlynch PC – Warning sign - £525
- 4n – A27, Whiteparish PC – SID infrastructure - £1500
- 4s – Clarendon Road, Alderbury PC – SID infrastructure - £750
- 4t – Horefield Road, Idmiston PC – Bus stop platform and kerbing - £2750
- 4u – Beeches Close, Idmiston PC – Street name plates - £1050

Further information on the LHFIG process can be found [here](#).

Close

Future Meeting Dates (7-9pm):

- 7 November 2024 – Alderbury VH
- 13 February 2025 – Morgan’s Vale & Woodfalls VH

For information on applying for a grant or grant application deadlines for these meetings, contact the Engagement & Partnership Lead Officer,
karlene.jammeh@wiltshire.gov.uk

Southern Wiltshire Area Board

MINUTES OF THE SOUTHERN WILTSHIRE AREA BOARD MEETING HELD ON 23 MAY 2024 AT WINTERBOURNE GLEBE HALL, WINTERBOURNE EARLS, SALISBURY, SP4 6HA.

Present:

Cllr Rich Rogers (Chairman), Cllr Andrew Oliver (Vice-Chairman),
Cllr Richard Britton, Cllr Richard Clewer, Cllr Zoë Clewer and Cllr Ian McLennan

10 **Election of a Chairman for 2024/25**

Nominations for Chairman were sought.

It was;

Resolved:

That Councillor Rich Rogers was elected as Chairman for 2024/25.

11 **Election of a Vice-Chairman for 2024/25**

Councillor Rich Rogers in the Chair

Nominations for Vice-Chairman were sought.

It was;

Resolved:

That Councillor Andy Oliver was elected as Vice-Chairman for 2024/25.

12 **Apologies**

There were no apologies.

13 **Minutes**

The minutes of the last meeting were presented.

It was;

Resolved:

The minutes of the meeting held on 22 February 2024 were agreed as a correct record and signed by the Chairman.

14 **Declarations of Interest**

There were no declarations.

15 **Chairman's updates**

The Chairman gave the following updates on outcomes and actions since the last meeting:

JSNA

Since the last meeting, the Area Board had been reviewing the JNSA data and conducting reviews within the health and well-being and youth-partnership forums and other groups to provide context to the empirical data.

The Board would continue to have group discussions to help inform and shape the work priorities of the Area Board going forward. However, it was noted that there was a wealth of data highlighting many issues, and that resources were limited, so there would be the need to cut the cloth accordingly and ensure the focus was targeted appropriately.

Volunteer Event

The Area Board had held a successful volunteer event in Downton on 29 April 2024, to showcase the excellent work carried out by the area's community partners and to encourage more volunteers to get involved in voluntary work.

It had been encouraging to see around 40 new volunteers in attendance including 10 young people engaged in the DoE award scheme.

Winterslow had also held a similar, more local event, producing a handy booklet of groups, part funded by the Area Board. In addition, Silver Salisbury was also planning a similar event in the near future.

Volunteers Week would take place from 3-9 June 2024, and a dedicated website was available providing resources and information as to how people could get involved.

Fostering

Wiltshire Council was encouraging residents to consider becoming foster careers, particularly to help keep brothers and sisters together. If people felt they may be able to help or would like further information, details were available at: fosteringwiltshire.uk.

16 Information Items

The Board noted the Information Items as set out in the agenda pack, these were:

- Community First
- Healthwatch Wiltshire
- Update from BSW Together (Integrated Care System)
- Wiltshire Council Consultation Portal
- Wiltshire Council Information Items:
 - Draft Licensing Policy 2024-29 Consultation
 - Local Nature Recovery Strategy Engagement Update
 - Multiply – National Numeracy Day

17 Partner and Community Updates

The Board noted the written updates attached to the agenda and received the following verbal updates:

Neighbourhood Police Team – Inspector Tina Osborn

In addition to the written update in the agenda pack, Inspector Osborn gave a summary of the local priorities, which included:

Officers had attended three dwellings in Downton following burglaries and with the use of video doorbell camera footage, had managed to identify a suspect, in collaboration with Hampshire Police. That suspect was now in custody.

Numbers of reported offences were currently low, seasonal offences were expected to rise over the next few months.

A bike marking event recently took place with around 25 bikes being marked.

A press release highlighting a current scam targeting vulnerable elderly people had been circulated. The scam involved scammers pretending to be police officers, contacting victims to advise that their bank card had been cloned and used in Tesco, then they ask the victim to go to the bank to withdraw money. If anyone receives a call like this, call 999 to verify details, do not use the telephone number provided by the scammers.

There were 2 new members of the team, PC Ramsey and PC Evans, a meet the team event was planned shortly and would be publicised in due course.

Police Road Safety Partnership – Perry Payne

Perry gave a summary of the data provided within the pack, followed by an opportunity for questions, which included:

Q – When completing the form to be a Speedwatch volunteer, the first line advises not to complete the form unless a speed survey had been done. I volunteered 3 years ago and tried 3 times and gave up then went on a course

and now run 2 groups. The whole process is made to be too difficult to get trained and on a group.

A – I will take that back to the Speedwatch Team.

Q – I cycle for commuting and have a camera and see people speeding, but when I fill the police form out it asks you to complete a second form, which most people will not bother to do.

A – I will feed that back, there are some legal issues around video upload times. The process is being looked at currently.

Q – Laverstock & Ford had the same issues over 2 years with trying to get a team set up, now we have been told that all training is out of date and have to retrain. The delays in the process are frustrating.

A – I will take that back to the Speedwatch Team.

Q – Winterbourne PC had road safety and speeding as a priority for some time. Without the traffic survey there is a limit to what can be requested, we now have the road traffic survey. The two things we can do are CSW and speed indicator displays (SIDs). Anything you can do to make it easier for parishes to get up and running with those the better outcome for all.

A - Email me directly and let me have the details – I will respond to you directly.

Q - Was there communication with the motorcycle road safety people and road safe teams? Currently I have to go to the north of the county each time I do a course like this. Is there any way these courses could take place in the south. Trying to find a location to do the advanced driving course is very difficult with a 3 month wait

A – Email me and I will respond. There is a big bike meet in Calne in July and the partnership had started to buy resources for bikes. Next time we have a partnership meeting I will raise this.

Q – In Alderbury the Speedwatch Group could do a lot more shifts if we did not have to share the camera with a parish or if we shared with a parish that did not use the camera so much. We have the capacity to do more but cannot access the camera enough.

A – Resources are being moved around to those areas that are more active. I will look at this. We are also looking at purchasing more cameras.

The Chairman thanked Perry for attending and asked whether he could provide written responses to the questions at the next meeting.

Local Youth Forum of Partners –

An event was held on 16 May 2024, to look at the JSNA data and considered the option of taking forward a work package.

Karen Linaker, Strategic Engagement and Partnership Manager noted the importance of young people as a priority for the area board, and the history of the delivery of an offer of positive activities for young people across the community area.

Karen noted that there were 60+ organisations which made up the local youth network. In the rural areas there were gaps in provision and services were often not easily accessible. Officers from Community First had been helping to find activities which young people wished to engage in.

The aim was to become more collaborative with the providers and groups.

Community Updates

Cllr Oliver drew attention to the flyers which had been circulated for the Boscombe Down D Day landings event which was to be held on 6-8 June 2024.

Written Updates

The Board also noted the written updates attached to the agenda; these were:

- Police
- Fire & Rescue webpage: [Dorset & Wiltshire Fire Service | News & Incidents \(dwfire.org.uk\)](https://www.dorsetfire.org.uk/news-and-incident-reports/)
- Health & Wellbeing Group Summary of May meeting

18 **Highways Matters Update**

The Board noted the responses to the questions raised at the 22 February 2024 Highways Matters meeting as attached to the agenda.

The Chairman thanked the Highways team for their input across the whole of the county through these events.

19 **Major Maintenance Programme Update**

The Chairman gave an update on the Major Maintenance Programme, which was also available online.

The Board had met with the Highways team in April to discuss additional schemes and preventative maintenance. Highways were assessing those requests and an update would be provided once it was established which schemes would be progressed.

20 **Area Board Priorities**

The Board noted the End of Year 2023/24 Report and received an update from the Strategic Engagement and Partnerships Manager, Karen Linaker on the findings of the Joint Strategic Needs Assessment. [CAJSNA 2024 - Southern Wiltshire Wiltshire Intelligence](#)

The update included a summary of Area Board Investments through Grant funding, a quintile investment table and details on the existing three Area Board Local Priorities, which were:

Youth

Environment
Older & Vulnerable Adults Health & Wellbeing

The Board would work towards resetting new priority themes and actions, with the view of reporting back on a new workplan at the next meeting in September.

Comments and questions included:

How could the Board penetrate areas of work on issues such as self-harm?

Answer: Teams met to discuss this topic and found that having more places for people to come forward and feel safe in a comfortable environment, where they could talk or share their issues, in addition to increased support from statutory services.

It was noted that realistically the Area Board did not have the resources to address all of the issues listed and several of the areas strayed into the Integrated Care Boards, neighbourhood collaborative work.

Flooding was also noted as a key issue for Southern Wiltshire which required further exploration.

The data available may not clearly paint an accurate picture of what the communities were experiencing. There was an awareness of what services were available to the community, the challenge would be to connect the dots between the existing groups, transport links and more volunteers.

The Area Board had limited resources and in setting any priorities the Area Board would need to ensure they were achievable, feasible, and appropriate.

Often the experience in the community was that groups relied heavily on a small number of people to take on the leadership roles across the various services. It could feel quite vulnerable to those people if one of those fall by the wayside.

In some areas community-based activities had greater impact, like Downton Down Time, which provided activities for people living with dementia.

Answer: We would like to replicate the Downton Down Time activity across the community area but recognise that each community was different.

One objective moving forward was greater support from statutory services, there were aspects where people get frustrated, like waiting 5 months for an occupational therapist visit.

Answer: The volunteers were regularly the same people across our services. The Board would encourage more people to volunteer. There was a decline after covid in reduced numbers in volunteering. There were known barriers and challenges in volunteering which the Board was trying to overcome.

A linking theme was exercise, which could help with mental health and physical health.

What was the current position on the Salisbury to Amesbury cycle route, as that would touch on health, the environment and highways?

Answer: Work was still ongoing, a compulsory purchase of land may be required, proposals were being worked towards.

Flooding had been really prominent in residents' concerns, maybe the Board could look at a specific area of flooding under environment?

Communication was key, there needed to be more advertising.

Answer: Wessex community action recently give a presentation at an event on marrying up organisations looking for help with those wanting to give help. The [Wiltshire Together](#) platform is a useful resource.

The Chairman thanked everyone for their input, noting that this was the start of the discussion, Councillors would informally review this in June 2024 and bring a further update in September.

After discussing the renewal of the Area board Priorities for 2024/25, it was;

Resolved:

The Area Board noted the end of year report and agreed to renew the priorities for 2024/25.

21 **Area Board Funding**

The Board noted the budgets remaining for allocation at the meeting and heard from representatives in attendance who gave a brief overview of their project followed by any questions by the Board.

The Board noted the budget allocation for 2024/25 as:

Community Area Grant	Young People	Older & Vulnerable
£22,642	£19,321	£7,700

Area Board Initiatives:

Project Name: Celebration of Community Intergenerational Event at Longford School on 11 June 2024 - requested £500. Karen Linaker, Strategic Engagement and Partnership Manager presented the application.

Cllr Richard Clewer moved the motion to award in full. This was seconded by Cllr Zoe Clewer.

Decision

The Area Board Initiative, Intergenerational Event at Longford School was awarded £500 of Older & Vulnerable funding.

Reason – The application met the Community Area Grants Criteria 2024/25

Community Area Grants:

Devenish Bradshaw Charitable Trust - Chalk Stream and Meadows Sensory Trail - requested £2,000. The Applicant spoke in support of the project which would provide an accessible trail through a water meadow and down to a chalk stream.

Cllr Ian McLennan moved the motion to award in full
This was seconded by Cllr Andy Oliver.

Decision

Devenish Bradshaw Charitable Trust was awarded £2,000 towards the Chalk Stream and Meadows Sensory Trail.

Reason – The application met the Community Area Grants Criteria 2024/25

Old Sarum and Longhedge (OSL) CIO - OSL Community Pantry New Freezer - requested £887.99. The Applicant spoke in support of the project which provided support to 150 families.

Cllr Andy Oliver moved the motion to award in full.
This was seconded by Cllr Ian McLennan.

Decision

Old Sarum and Longhedge (OSL) CIO was awarded £887.99 towards the OSL Community Pantry New Freezer.

Reason – The application met the Community Area Grants Criteria 2024/25

Young People Grants:

Nomansland Landford and Hampton Youth Club - Tuesday evening open access youth club for Nomansland, Landford and Hamptworth - requested £3,000. The Applicant spoke in support of the project.

Cllr Zoe Clewer moved the motion to award in full.
This was seconded by Cllr Ian McLennan.

Decision

Nomansland Landford and Hampton Youth Club was awarded £3,000 towards the Tuesday evening open access youth club for Nomansland, Landford and Hamptworth.

Reason – The application met the Community Area Grants Criteria 2024/25

Delegated Funding:

There had been no awards of delegated funding since the last meeting.

Information links: [Area Board Grants](#) & [Grants Criteria](#)

The Board considered the report and funding recommendations arising from the last LHFIG meeting held on 23 April 2024.

It was;

Resolved:

To approve the LHFIG funding recommendations to the following schemes:

- **4m – Common Road, Whiteparish - Disabled Bay - £1125**
- **4p – A338, Allington and Boscombe – SID infrastructure - £1500**
- **4r – Stock Lane, Landford – Kissing gates - £300**
- **5g – Dunstable crossroads (borders Firsdow, Pitton and Farley & Winterslow) – Topographical survey - £5192.50**

23 Nominations for Outside Bodies and LHFIG

The Board considered the Outside Bodies and Non-Priority Working Group report.

It was;

Resolved:

That the Area Board agreed to:

- a) Appoint Members as Lead Representatives to Outside Bodies and the LHFIG, as set out in Appendix A;**
- b) Note the Terms of Reference as set out in Appendix B**

(Duration of meeting: 7.00 - 9.00 pm)

The Officer who has produced these minutes is Lisa Alexander of Democratic Services, direct line 01722 434560, e-mail lisa.alexander@wiltshire.gov.uk

Press enquiries to Communications, direct line 01225 713114 or email communications@wiltshire.gov.uk

Community First - AGM and Awards Celebration

The Community First Annual General Meeting and Awards Celebration will take place on **Wednesday 9th October 2024 (5.30-7.30pm)** at the Town Hall in Devizes. Refreshments will be provided. At the event we will share an overview of our work over the last 12 months and celebrate the achievements individuals involved in our programmes and services.

Voice It, Hear It - Stakeholder Engagement Registration



Voice It, Hear It is an innovative engagement project dedicated to enhancing health and social care services in Wiltshire. The project, which launched in early 2024, aims to engage residents and workers to co-produce, co-design, and co-develop local health and social care services. The Voice It, Hear It project is delivered by Community First, Wiltshire Service Users' Network, Wessex Community Action, Age UK Wiltshire, Alzheimer's Support and Celebrating Age Wiltshire, with funding from Wiltshire Council and Bath, North East Somerset, Swindon and Wiltshire Integrated Care Board (BSW ICB).

Voice It, Hear It is committed to amplifying the voices of adults with lived experiences, ensuring their insights are heard, shared, and acted upon. The project will collaborate with Wiltshire's health, education, and social care sectors, focusing on those who use these services and their caregivers. The primary aim of the partnership is to engage and seek the views of adults and children with:

- Learning disabilities and difficulties
- Physical impairments
- Sensory impairments
- Mental health needs
- Autism spectrum conditions
- Conditions associated with ageing, such as frailty and cognitive impairment
- Social, emotional, and behavioural needs
- Speech, language, and communication needs
- Substance use disorder
- Other factors impacting a child, adult, or family's ability to achieve positive outcomes (e.g., trauma, domestic abuse, exploitation)

The project seeks to collaborate with extended partners to better understand how and where to engage with the adult organisations you work with. By leveraging existing trusted relationships, the initiative aims to co-host and conduct consultations more effectively, ensuring the voices of these clients are included, valued, and acted upon. Your participation is crucial. By joining this effort, you will help ensure that the experiences of these communities inform new policies, strategies, and services.

To contribute, please register using the online form: <https://survey.zohopublic.eu/zs/7DDXym> and tell us about your organisation, your client organisation and how we might reach out through your networks. We have some funding available to support this work, including running workshops on behalf of Voice It, Hear It. Your involvement will aid in consulting clients and sharing their information as we develop new strategies and services for Wiltshire Council and BSW ICB.

For more information, please visit: www.communityfirst.org.uk/voice



Support for Unpaid Carers (Including Parent Carers) in Wiltshire



Community First is working in partnership with Age UK Wiltshire, Alzheimer's Support, Wiltshire Service Users Network, Citizens Advice Wiltshire and Wessex Community Action, under the umbrella Carers Together Wiltshire. The Carers Together Wiltshire partnership offers tailored support to the thousands of individuals across Wiltshire identified as a carer.

As part of our work with Carers Together Wiltshire, Community First offers support for parent carers who provide additional care to their child who needs more help and support. This includes a support conversation to discuss individual parent carer needs, information/advice and signposting to other support services. We can carry out a Carers Assessment for parent carers caring for a child over the age of 18 if they meet the eligibility criteria for a funded service. For more information about parent carer support through Carers Together Wiltshire, please see the parent carer support pathway included with this briefing pack. An information postcard is also included in the briefing pack.

The Carers Together Wiltshire team held three parent carer drop-in events in Chippenham, Trowbridge and Salisbury over the summer, with further drop-in events planned for the autumn. Please keep an eye on our Facebook page and newsletter (see below) for more information about upcoming drop-in events: www.facebook.com/communityfirstwiltshire

Parent Carers Newsletter

If you are a parent carer and you would like to be kept up to date with information including resources, events, drop-ins and other news, please subscribe to the parent carers newsletter using the sign-up form below. We would be grateful if you would also share this link with other parent carers in your newsletters and on your website: <https://mailchi.mp/93192f1024d4/parent-carers-newsletter>

Wiltshire Community-Led Housing

Community First and Wiltshire Community Land Trust are working in partnership to deliver Wiltshire Community-Led Housing. We believe Community-Led Housing offers an opportunity for local people to come together and provide the kind of homes their communities need for the future. Wiltshire Community-Led Housing is an independent advisory and support service, and we are here to support anyone in Wiltshire and Swindon who is interested in finding out more about Community-Led Housing. This includes town and parish councils, new groups and established groups. If you would like to find out more, please email: info@wiltshirecommunityledhousing.org.uk.

Rural Housing Enabler Project

Community First has been involved with the promotion and support of Community-Led Housing for several years working with Wiltshire Community Land Trust, Wiltshire Council, Swindon Borough Council and local housing associations. Community First has recently secured funding from DEFRA to employ a Rural Housing Enabler (RHE) Consultant and develop an active partnership group to help raise awareness of the lack of affordable housing for local people in rural areas and encouraging and supporting communities to help make provision for new homes. The team is currently responding to initiatives in Holt, Aldbourne and West Lavington. Current funding for this project is for a very limited period, up to the end of March 2025, so any groups and parishes interested in support should contact info@wiltshirecommunityledhousing.org.uk as soon as possible.

Employability Programmes

The Building Bridges Programme has recently received funding from The Ministry of Housing, Communities and Local Government via Wiltshire Council's Rough Sleeper Initiative's 'Move on and Prevention Funding' to support people in Wiltshire who are accommodated in housing related supported accommodation. If you would like support, please contact the dedicated rough sleeper team by email to roughsleeperteam@wiltshire.gov.uk, phone Housing Solutions 0300 456 0106, or speak to your HMO Manager.

Minibus Driver Training (MiDAS)

Community First offers MiDAS Minibus Driver Training, a nationally recognised standard for drivers of minibuses that offers training for members of staff and volunteers to drive minibuses to ensure they transport adults and children safely. MiDAS training offers the following benefits for your organisation:

- The Department of Education and Department for Transport highly recommend that all minibus drivers complete MiDAS training.
- Some insurance companies offer lower premiums on completion of this training.
- Drivers gain more valuable experience and feel more confident in driving minibuses and will become more competent and safer minibus drivers.

Community First is offering the new national MiDAS training programme. The theory module is now completed individually by drivers prior to undertaking a practical assessment. Upon application drivers will be allocated a 'learner pass' to access the Community Transport Association (CTA) learning portal.

Once this module has been completed one of our Driver Assessors will arrange to visit clients to complete a theory follow up followed by the driving assessment. On successful completion of both theory and practical, drivers will be able to log on the CTA portal to print off their personal MiDAS certificates.

Community First employs two highly qualified and experienced MiDAS trainers. Demand for training is high and will increase as we move towards the autumn and start of the new school year. Please book early to ensure your drivers are up to date with their training.

If you would like any further information on MiDAS training, please contact Martin Carter:
mcarter@communityfirst.org.uk.

Youth Action Wiltshire Golf Day

The Youth Action Wiltshire Annual Golf Day will take place on Friday 13th September 2024 at the North Wiltshire Golf Club, near Devizes. Please bring a team.

The funds raised from this event will go directly to our Young Carers and Splash services for exciting and sessions for Wiltshire young carers and young people facing challenges in their lives. These will include sports, music, arts, wildlife and well-being activities.

For further information contact Becca Worsley via email: beccaworsley@gmail.com

Youth Action Wiltshire Carol Service

The popular Youth Action Wiltshire carol service 'Carols by Candlelight' will take place on Friday 13th December 2024 at the usual venue of Malmesbury Abbey. Further details about the event will be released shortly.

For more information or to request tickets, please email Ginnie Keen: ginniekeen@gmail.com.

Alternative Provision at Oxenwood and Linkenholt

Community First has been approved as a provider of alternative provision delivered at our Outdoor Education Centres. Oxenwood and Linkenholt Centres provide a valuable learning experience for vulnerable children and young people. The Centres can support young people who may struggle to access mainstream education, including those who face social and academic exclusion. Under the leadership of our trained and experienced Outdoor Education Instructors, we foster a nurturing and positive environment where young people feel safe, heard and valued. Our Centres offer a place to unwind, connect with nature and experience the many positive benefits of adventure and outdoor education.

Our curriculum focuses on social, emotional, and physical development whilst emphasising the development of essential skills including resilience, motivation, self-control, confidence, and independence. Our commitment to high-quality experiences ensures that schools, clubs, and groups can access our day activities, and we are dedicated to making a positive impact on the lives of young learners. Young people can be referred to us if:

- They lack engagement in school
- Have underdeveloped life-skills
- Have low attendance and attainment
- Experience poor mental well-being and self-esteem issues
- Have anxiety
- Have a pattern of negative relationships with adults and peers
- Lack of pro-social behaviours

For more information please visit: <https://www.oxenwood.org.uk/alternative-provision/>

Briefing prepared by:

Ellie Ewing

Marketing and Communications Manager (Community First)

eeewing@communityfirst.org.uk



**COMMUNITY
FIRST**



**Carers Together
Wiltshire**

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Help for parent carers in Wiltshire

**Are you a parent carer, providing care to
your child who needs additional support?**

Community First can offer a range of help
and support for parent carers through the
Carers Together Wiltshire partnership.

01380 710 300

enquiries@carerstogethewiltshire.org.uk

**[www.communityfirst.org.uk/carers-
together-wiltshire](http://www.communityfirst.org.uk/carers-together-wiltshire)**

Community First is a registered charity (288117)

Useful contacts for parent carers

Wiltshire Parent Carer Council

Information, signposting and support for parent carers of children and young people with SEND.

www.wiltshireparentcarercouncil.co.uk

01225 764647

Wiltshire SENDIASS

Support around education for young people and their families.

01225 255266

Wiltshire Council's Adult Social Care

If your child is over 18

0300 456 0111 (out of hours: 0300 456 0100)

Integrated Front Door (Children's Services)

If you are worried about a young person under 18.

0300 456 0108 (out of hours: 0300 456 0100)

If you have a young carer in your family who needs support please refer them through the above telephone number to access our services.

Forward Carers

A range of online resources to support you in your caring role, including a benefits calculator. You can register for a Carers ID Card, access online support groups and self-refer for help from local services.

www.carerfriendlywiltshire.org.uk

Turn2Us

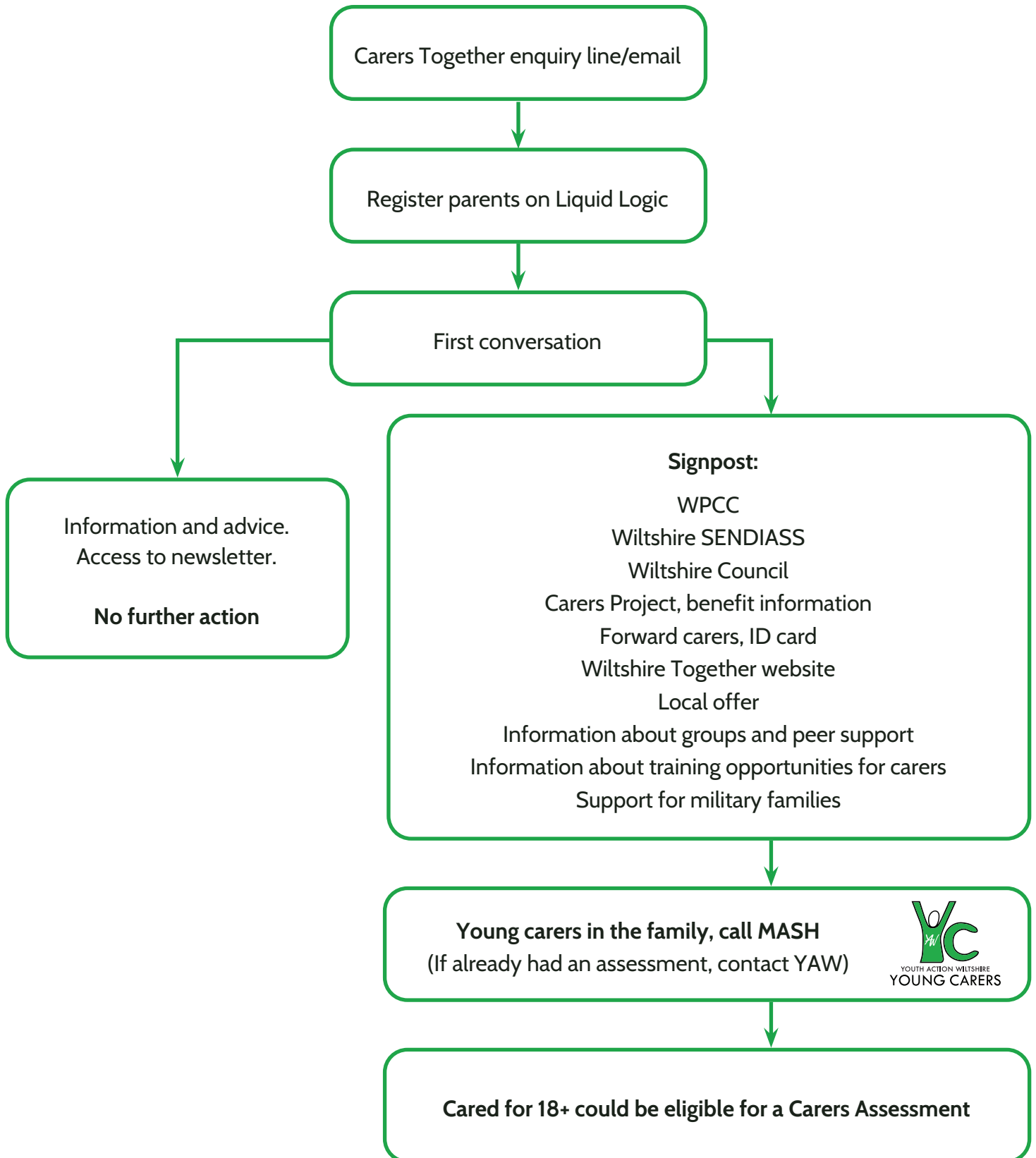
National charity that helps people in financial hardship to gain access to welfare benefits, charitable grants and support services.

www.turn2us.org.uk

Sign up for our newsletter.
Scan the QR code or visit:
<https://tinyurl.com/2h2fne5v>



Parent Carer Support Pathway



ICB updates for Wiltshire Area Board – August 2024

New primary care centre in Hindon

The ICB has approved the funding to enable a new primary care premises to be built in Hindon.

There are still several hurdles to cross before final confirmation that the scheme will be able to proceed including, such as the securing of planning permission.

The fact remains that this is positive news for both the GP partners and the residents of Hindon and the surrounding areas.

This scheme represents the first of several priority estates projects which the ICB is looking to secure certainty on as part of its wider Primary Care Estates Plan.

Further details on this will be shared by Gordon Muvuti, Executive Lead for Primary Care, the coming months.

Ongoing work to tackle inequalities in Wiltshire

Core20PLUS5 is a national NHS England approach to inform action to reduce healthcare inequalities at both national and system level.

The approach defines a target population – the ‘Core20PLUS’ – and identifies five focus clinical areas requiring accelerated improvement.

All ICBs are encouraged to have a focus on the most deprived 20 per cent of the national population (Core2) as identified by the national Index of Multiple Deprivation (IMD).

ICBs can also choose additional population groups (PLUS) which experience poorer than average access, experience and/or outcomes.

PLUS populations have been identified for Bath and North East Somerset, Swindon and Wiltshire respectively, with the specific Wiltshire populations listed below:

- Routine and manual workers
- Gypsy, Roma and Traveler communities, including children
- Rural communities

In Wiltshire, there are several projects already under way which are helping to improve the health and wellbeing of people which make up the groups listed above.

These initiatives, such as tailored support for tobacco dependency, help with managing and reducing levels of obesity and dedicated clinics for proactive hypertension checks, are being led through a collaborative arrangement between colleagues at the ICB and counterparts at Wiltshire Council.

Pharmacy provision in Wiltshire

The Pharmaceutical Needs Assessment (PNA) for Wiltshire is due to be refreshed for September 2025.

The PNA maps current provision, assesses local need and identifies any gaps in provision.

It also is used as a key tool for identifying what is needed at a local level to support the commissioning intentions for pharmaceutical services and other services that could be delivered by community pharmacies and other providers.

Developing a PNA is a significant process, and the ICB has chosen to establish a steering group, made up of key partners, including Wiltshire Council, Healthwatch Wiltshire and Wessex Local Medical Committee, to help ensure its production fully represents the needs of the local communities, especially those that have called for more pharmaceutical services, such as Warminster.

A draft version of the PNA will be brought to the Wiltshire Health and Wellbeing Board ahead of its deadline of March 2025, with the finished article also due to go through the committee for sign off.

Bringing health and care services to Wiltshire's farming community

Through the accelerator vaccine programme and Health Inequalities Funding, the ICB has brought together more than 10 partners to pilot essential health and wellbeing services that are tailored specifically for those in the farming and rural community.

By engaging with farmers and listening to their experiences, the ICB has been able to gain a better understanding of the challenges they face when accessing health and care, such as not being able to attend GP appointments due to surgery car parks being unsuitable for tractors.

This unique insight spearheaded a unique initiative which has seen teams from multiple health and care organisations spend time at Salisbury livestock market to offer attendants a variety of on-the-spot services, such as health checks, including blood pressure and cholesterol monitoring, and mental health advice.

While teams at the market are not yet able to offer clinical interventions, it is hoped this kind of outreach work will continue to grow and develop in a way that ensures those from more isolated communities have the support they need to live healthy, happy lives.

Collaborative work to improve children's oral health in Wiltshire

The ICB and Wiltshire Public Health team have been working collaboratively on three priorities linked to oral health. These priorities can be seen below:

- Improve access of dental care services to the Wiltshire population, considering vulnerable populations who are at risk of poorer oral health outcomes and face barriers in access to dental care and treatment
- Increase the dental workforce within Wiltshire
- Improve oral health outcomes focused on Core20PLUS5 populations, including engagement, and further understanding population needs

In addition, there has been an allocation of £300,000 to fund oral health activities in Wiltshire for 2024/25.

This has been allocated from the dental care underspend, and the Public Health team and ICB are undertaking scoping work to plan how this funding can be used to deliver dental outreach services in Wiltshire for the most vulnerable populations.

Elsewhere, a number of oral health promotion programmes, which aims to prevent tooth decay and the subsequent need for dental treatment, have been under way across Wiltshire.

One such programme is First Dental Steps, which involves all health visitors receiving oral health champion training, and then using their new skills to provide families with expert advice and guidance.

The health visitors also give their families age appropriate oral hygiene packs, which contain toothpaste, a toothbrush and a sippy cup for children.

As part of the programme, children who meet a specific criteria, such as those whose siblings have undergone dental extraction, will have a direct referral to an NHS dentist.

The value of listening

Healthwatch Wiltshire
Annual Report 2023-2024



healthwatch
Wiltshire

Message from Chief Executive Officer

As CEO of TCF I am SO proud that we are now able to deliver Healthwatch Wiltshire as part of our Healthwatch family, more specifically as part of the Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board (ICB) footprint.

Healthwatch Wiltshire has a wonderful history. Our volunteers, staff and stakeholders have worked incredibly hard over the past 12 months, this document goes someway to share the work and passion that they share for Healthwatch.

This year has been a time for reflection and vision planning. There are many good things about how Healthwatch has been delivered in Wiltshire, but I look forward to establishing new approaches to listening, planning and implementing an effective service. I am keen that during the course of the coming year we involve student placements and embed our new governance approach.

Healthwatch Wiltshire is incredibly well respected and comes with a dedicated group of advocates. Ensuring that the people of Wiltshire are heard and informed is key to our continued success. Our focus will remain on a locally delivered service whilst creating regional intelligence. We seek to create cohesion across our projects at a strategic level ensuring that peoples views are always shared locally and when necessary shared as part of a regional approach.

I'd like to place on record my thanks to all involved in the transition period, volunteers, staff and commissioners, and look forward to working alongside you all in the coming year.

Kevin Peltonen-Messenger
CEO,
TCF



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“Over the last year, local Healthwatch have shown what happens when people speak up about their care, and services listen. They are helping the NHS unlock the power of people’s views and experiences, especially those facing the most serious health inequalities.”

Louise Ansari, Chief Executive at Healthwatch England





Clockwise from top: Melksham Fete in July 2023; the Healthwatch England Conference in September 2023; welcoming David Croisdale–Appleby, Chair of Healthwatch England, in August 2023; a volunteer day focusing on future project ideas in November 2023; and our Christmas party in December 2023.

Message from our Chair

As your health and social care champion, the Healthwatch Wiltshire team continues to ensure that your voice is heard by local services.

I hope this report finds you well. This year has had a big focus on reaching out to communities we don't often hear from.

Our work with Wiltshire Council's Ethnic Minority and Traveller Achievement Service (EMTAS) and children's charity Spurgeons has helped us to understand more about the experiences of Afghan refugees, Eastern Europeans and Boaters in how they access services.

We've also heard from autistic people and their carers on what they think of mental health services in Wiltshire and we're keen to see how these services can be developed following the recommendations we've made in our report.

Working closely with our partners across the health and care system has been another key theme this year. We're pleased to have been involved in the development of information and resources to help ease the process of leaving hospital, and be at the heart of the new network of Neighbourhood Collaboratives as they launch across Wiltshire.

And I'm particularly proud that our volunteers have played a pivotal role in the design of a new complaints guide for Salisbury District Hospital. The volunteers' meticulous work to ensure the new guide was patient friendly has meant it's the hospital's first publication to carry the coveted 'patient reviewed' stamp.

I would like to extend a huge thanks to our dedicated staff team and our wonderful volunteers whose hard work and commitment enabled us to achieve so much over the year.

Following a procurement exercise undertaken by Wiltshire Council, Healthwatch Wiltshire moved to a new provider in January 2024.

Thank you to everyone who has shared their views and experiences with us. Sharing your feedback really does make a difference.



Alan Mitchell
Healthwatch Wiltshire Chair



This year has had a big focus on reaching out to communities we don't often hear from.

About us

Healthwatch Wiltshire is your local health and social care champion.

We make sure NHS leaders and decision-makers hear your voice and use your feedback to improve care. We can also help you to find reliable and trustworthy information and advice.

Our vision

A world where we can all get the health and care we need.



Our mission

To make sure people's experiences help make health and care better.



Our values are:

- **Listening** to people and making sure their voices are heard.
- **Including** everyone in the conversation – especially those who don't always have their voice heard.
- **Analysing** different people's experiences to learn how to improve care.
- **Acting** on feedback and driving change.
- **Partnering** with care providers, Government, and the voluntary sector – serving as the public's independent advocate.



Year in review

Reaching out:

1,142 comments

from people who shared their experiences of health and social care services with us, helping to raise awareness of issues and improve care.

4,397 people

came to us for clear advice and information about topics such as mental health and registering with a GP.



Making a difference to care:

We published

3 reports

about the improvements people would like to see in health and social care services.

From these we made

14 recommendations

for improvement.



Health and social care that works for you:

We're lucky to have

15 volunteers

who gave up **470 hours** to make care better for our community.

We currently employ

4 staff

who help us carry out our work.

We're funded by our local authority. In 2023-24 we received

£165,496



Your voice heard at a wider level

We collaborate with other Healthwatch and the Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board (BSWICB) to help influence decisions made about services across the region.



Developing resources to support hospital discharge

We have been working with staff across the BSW health and care system to develop new leaflets, videos and information resources that help provide extra support for patients, families and carers during their discharge from hospital.

The resources, which also provide information and support for health and care professionals, support a new programme of work called Caring Steps Together, which has been established to improve people's understanding of what can sometimes be the confusing process of leaving hospital and accessing follow-up care.

The new resources, which launched in December 2023, will help support patients, their families and carers to understand the process of leaving hospital and the other services available to provide support in the community. The resources are available digitally and as printed leaflets to download from the [BSW Together website](#).



“In late 2022, partly through work led by Healthwatch Wiltshire, BSWICB identified a need to significantly change and improve the way we share information about being discharged from hospital if people need support at home or are going into a care home. It took a year to work with partners to truly understand what our population and colleagues needed, how they wanted to access it and even how they wanted it to look.

“Caring Steps Together launched in late 2023 and has reached and helped thousands of people to understand what their pathway looks like, what decisions they might want to make and who they can talk to for more support. Healthwatch Wiltshire was a consistent and supportive partner through that process, always advocating for Wiltshire residents at every opportunity and fundamentally helped to shape and deliver on our shared ambitions to help improve people’s experience of our services.”

Emma Higgins, Associate Director – Wiltshire Integrated Care Alliance Programme and Delivery Lead, BSW ICB



We join new neighbourhood initiative

In 2023, we were invited to join the Neighbourhood Collaboratives initiative, which aims to reduce health and wellbeing gaps in our local communities.

The collaboratives, which include partners from health and social care, local authorities, the voluntary and community sector and police and fire services, are currently being set up across the region by the BSW Integrated Care Board.

We have joined the steering group of the Wiltshire Collaborative Network, which oversees these Neighbourhood Collaboratives, and brings them together to share information and learning.

As more Neighbourhood Collaboratives become established, we'll be monitoring how they work together to tackle local health and wellbeing challenges.



“We’re two years into the [Neighbourhood Collaboratives] work to build broad alliances across Wiltshire and in each Primary Care Network neighbourhood, focusing on prevention and reducing health inequalities. Healthwatch Wiltshire has been an integral part of developing this approach and has walked side by side in promoting and supporting it towards sustainability.

“Neighbourhood Collaboratives aim to be led by the voice of residents in each area – Heathwatch Wiltshire continue to be a partner and critical friend in building new relationships and connection with our residents to ensure our work is meaningful and focused on things that matter to the community.”

Emma Higgins, Associate Director – Wiltshire Integrated Care Alliance Programme and Delivery Lead, BSW ICB



Survey focuses on eating disorders

Working with our Healthwatch colleagues in Swindon and Bath and North East Somerset, a survey was launched in early 2024 which asked for people's views on eating disorders and disordered eating – and if enough support is available in the region. Volunteer Jasmine Fawcus-Smith presented the project at our Mental Health Open Forum in March 2024 and highlighted that a lack of communication between patients and services, a lack of knowledge among healthcare professionals, and delays in accessing support were coming through as key themes. The survey has since closed and we'll be sharing the findings in due course.



Listening to your experiences

Services can't make improvements without hearing your views. That's why, over the last year, we have made listening to feedback from all areas of the community a priority. This allows us to understand the full picture, and feed this back to services and help them improve.

Improving mental health services for autistic people

In May 2023 we launched a project to find out what autistic people thought about mental health services in Wiltshire. BSW ICB is now developing an action plan to address the issues we raised in our report.

Working with Wiltshire Service Users Network (WSUN), we developed two surveys – one for autistic people and one for their families and carers. Autistic people told us of their desperation and frustration at not being able to get the support they need for their mental health. They said they felt isolated and misunderstood, falling between the gaps in services which aren't designed to meet their needs and where staff lack training and awareness to support them.

What did we recommend?

- Deliver autism training for all mental health staff, preferably led by an autistic person or someone with lived experience.
- Provide more staff in Child and Adolescent Mental Health Services (CAMHS) and mental health services who understand autism.
- Create mental health solutions/therapies that are more suited and helpful to autistic people, recognising their neurodivergence.
- Recruit specific professionals to help at times of crisis with respite/practical support/network coordination and support for the carer.
- Recognise that an autistic person may mask their condition – assess them more than once or ask a carer/family member for their input and views.
- Provide options for how people contact a service – offer online/email contact to those who have difficulty making phone calls, and vice versa.
- Provide more face to face contact if it's easier for the autistic person.



“The findings and outcomes of this report shine a spotlight on the importance of continuing to improve access and service provision for people with autism and their families and carers in Wiltshire.

“The views and experiences of people who have accessed services are paramount in guiding service transformation, and this report highlights where people want to see improvement in current service provision.

“We will ensure that their recommendations form part of our review of the Wiltshire Autism Strategy as well as the further development and implementation of our BSW ICB Learning Disabilities & Autism, and Mental Health transformation programmes.”

Gordon Muvuti, Director of Place Swindon and BSW Executive Director for Mental Health, BSW ICB

Improving a hospital's complaints process

In autumn 2022, we carried out a piece of work to [hear your views on making a complaint at Salisbury District Hospital](#), which made several recommendations to make information about the complaints process easier to understand.

Following on from this work, the hospital has since introduced a new Complaints Handling Policy and created a new Guide to Complaints, Concerns, Comments and Compliments.

The redeveloped leaflet underwent a vigorous review by Healthwatch Wiltshire volunteers and further reviews by the hospital's patient readership groups. See our [You Said, We Did](#) for more.

What difference did this make?

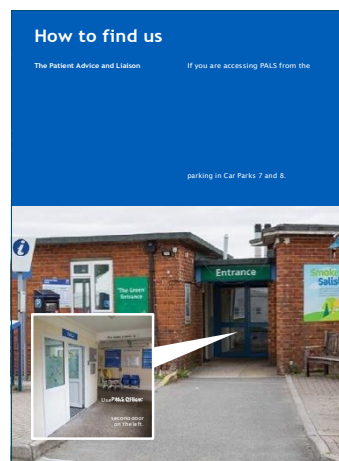
Our volunteers, as well as the hospital's Patient Experience Steering Group, were involved in the development of a new leaflet to ensure that it's patient friendly. Their suggestions included:

- A clear, Plain English guide to the process with a reassuring, friendly tone
- An emphasis on who the Patient Advice and Liaison Service (PALS) team are and what they do
- Map and photos of where the team is

Digital and printed versions of the guide are now available, as well as an accessible version compatible with screen readers, and an Easy Read version.



The new-look leaflet was launched in October 2023 and is the first publication to carry the hospital's new 'patient reviewed' stamp.



“Healthwatch Wiltshire continue to work in collaboration with the Patient Experience team here at Salisbury Hospital. They are a regular and valued presence within our monthly Patient Experience Steering Group (PESG) and continue to support our service improvement plans related to our Complaints process.

“I would like to take this opportunity to extend my thanks to our colleagues at Healthwatch Wiltshire who continue to work with us to improve our services for the benefit of our patients.”

Victoria Aldridge, Head of Patient Experience at Salisbury District Hospital

Understanding how people order prescriptions

We worked with Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board (BSW ICB) to find out which prescription ordering service people liked to use, how easy they found the process, and how important the service was to them.

We received 380 responses to our short survey, which ran for two weeks in October 2023. As well as an online survey, we took paper copies to several pharmacies across Wiltshire, where we talked to patients as they collected their prescriptions.

What did people tell us?

- Most people told us they found ordering prescriptions easy, and used a variety of methods including SystmOnline, the NHS App and Prescription Ordering Direct (POD).
- The majority of respondents said being able to order repeat prescriptions was very important to them, but long waits for medication and shortages of preferred brands were among the concerns they raised.
- Other issues included poor internet availability, or a lack of confidence in using online services, as well as a frustration at not being able to get repeat prescriptions for longer than one month, particularly when someone had a long term condition.

We made a number of recommendations based on our findings, which included:

- Improve awareness of the NHS App among patients, as most people only use the system selected by their GP surgery or Primary Care Network.
- Consider increasing the length of timeframe for repeat prescriptions.
- Improve the reliability of collection or delivery dates for prescriptions.
- Address concerns about availability/shortage of medications.
- Consider how changes to brands of medication could be accommodated without needing to revisit a surgery for a new prescription if the prescribed medication is not available.
- Ensure patients are aware that some pharmacists offer a delivery and a postal service.

The feedback we received was welcomed by BSW ICB. With the current winding down of the POD service in Wiltshire, which is due to close in June 2024, we will continue to monitor feedback on prescriptions.



“We will be reviewing the feedback and using it to help inform our understanding. We recognise not just the different perspectives reflected in the report, but also the differing needs of our population with some patients potentially very well served by digital solutions and others where alternative access routes are more suitable. Should anything need to be undertaken differently we will be clearly communicating in a planned and considered way.”

Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board

Ways we're making a difference

Throughout our work we aim to ensure everyone's experiences are heard.

Key recommendation leads to creation of women's clinic

Our survey asking [which services people would like to see at the Devizes Health Centre](#), which opened in 2022, has led to the creation of a women's health clinic.

More women's services was one of our key recommendations from the survey, which heard from more than 2,500 people. Devizes Primary Care Network (PCN), a collective of four GP surgeries in the town, took this on board:



“Following a comprehensive survey completed by Healthwatch, we were informed that improved Women's Health Services in our PCN would be welcomed by our patients. We now provide comprehensive women's health services in a dedicated clinic, once a week, between 6.30pm and 8pm. The clinic is staffed by clinicians who are interested and trained in Women's Health, who opt to work in the clinic instead of, or in addition to, their core hours. To date, the clinic has never been short staffed and is proving popular with patients and staff alike.

“Patient feedback has been sought after every consultation and has been overwhelmingly positive. Demand is extremely high [and] we have applied for local funding which is aimed at expanding the service. We intend to use the funding to provide some dedicated training to clinicians interested in developing their skills, so we can improve patient access for these appointments, in a sustainable way.”

Helen Scott, Primary Care Network Manager, Devizes

School sessions focus on wellbeing

In early December we visited Warminster School to continue to hear the views and experiences of children and young people, particularly around emotional wellbeing.



We shared a wellbeing session with 60 students across Years 10, 11 and Sixth Form followed by a discussion around what wellbeing was to them and what they thought about services.

Key themes that emerged were how aware they are of things that can affect people's wellbeing and also of the warning signs that all is not well. Coping strategies were discussed, both positive and negative, and there was some useful feedback on services in Wiltshire.

We call on local people to help us set our priorities

In March 2024, we called on local people to tell us [what they thought our priorities should be](#) for 2024-25. We travelled across Wiltshire and hosted an online survey asking people to choose from six potential projects:



- The wellbeing of children and young people
- Pharmacy
- Care at home
- Accessibility of health services
- How the cost of living is affecting our health
- The impact of living in a rural county

We were delighted to receive 211 responses to our short survey, and a wealth of comments and insights. Our work for the year ahead will be driven by what people told us is important to them and we will ensure Wiltshire residents continue to play a key role in helping to shape services.

See [page 23](#) for our new priorities.

Mental Health Forum helps highlight gaps in services

Our [Mental Health Open Forum](#) is a collaboration between us, services users and mental health provider Avon and Wiltshire Mental Health Partnership NHS Trust (AWP) and provides a unique opportunity for people to speak directly to those who run services.



The online forum has regular guest speakers, which this year covered a wide range of topics including AWP's North Wiltshire Intensive Service, advocacy, domestic abuse, and Survivors of Bereavement by Suicide. It also provided a way for members to hear progress on the Community Mental Health Framework and an update on AWP's Care Quality Commission inspection.

This sharing of information means members are able to get involved in the shaping and development of mental health services in Wiltshire. In 2023-24 members have highlighted where there are gaps in local services for conditions such as Post Traumatic Stress Disorder (PTSD) and that adapting existing services to suit autistic people's needs, such as Talking Therapies, should be considered.



“As a mental health service provider, the Mental Health Open Forum continues to be an extremely beneficial platform, not just from a client perspective but also from the organisational perspective. The forum provides a great two-way link to the NHS mental health services and strengthens the communication, feedback and learning between the clinical provision (under AWP) and the community provision our charity provides. Most importantly it provides a useful channel for those we are supporting to give their comments on the care they have been receiving, for this to be heard and for actions to be taken – the key element being ‘You Said, We Did’. It also enables great networking and information sharing opportunities, providing the right contacts and an audience where questions can be answered and followed up on efficiently – all aiding our organisations awareness and the cascading of information to those we support.”

Jonathan Baker, Digital Officer, Rethink



Hearing from all communities

Over the past year, we have worked hard to make sure we hear from everyone within our local area. We consider it important to reach out to the communities we hear from less frequently to gather their feedback and make sure their voice is heard, and services meet their needs.

This year we have reached different communities by:

- Working with Wiltshire Council's Ethnic Minority and Traveller Achievement Service (EMTAS) and children's charity Sprugeons to offer advice and support to minority groups including Eastern Europeans, Afghan refugees and Boaters.
- The project continues in 2024, where we'll be talking to Bangladeshi and Nepali communities, and Travellers.

Hearing from minority groups

We're working with Wiltshire Council's Ethnic Minority and Traveller Achievement Service (EMTAS), and children's charity Spurgeons to offer support and advice to minority groups, particularly where English is not their first language.

This work, funded by NHS Charities Together, aims to signpost key medical services and deliver activities to support families' mental health and wellbeing.

Supporting the Eastern European community

Sessions in June and July 2023 were held at the Polish Community Centre, Trowbridge, with interpretation provided in Polish, Romanian, and Ukrainian. We were there to provide information and signposting, while Spurgeons ran activities for children and offered practical advice for families. Common themes included:

- Finding support for children with special or additional needs
- Where to get support for domestic abuse
- Dealing with loneliness and isolation
- Accessing GP services.

Supporting the Boater community

We also held sessions with the Boater community in July 2023, at the Canal Tavern, Bradford on Avon and the Barge Inn, at Honeystreet, near Pewsey. Boaters told us of their difficulty accessing services such as GPs and dentists, and their problems collecting prescriptions, often because they have no fixed address and have to move moorings every two weeks.

Women in the Boater community highlighted their uncertainty around antenatal care and childbirth due to their constant travelling patterns, and were reluctant to engage with health visitors as they didn't seem to understand the Boater lifestyle. A lack of public transport in rural areas also creates difficulties getting to healthcare appointments, as few Boaters have a car. Read more about this work [on our website](#).

Supporting Afghan refugees

In March 2024, we met around 40 families of Afghan refugees who had helped British forces in Afghanistan and have been settled in army bases across Wiltshire. We visited military bases at Perham Down, Larkhill and Lyneham to find out how these families were accessing health and care, education and early years support, and to hear their experiences of getting the help they needed. Key themes included:

- Lack of ability to speak English makes accessing health and care very difficult particularly as Dari and Pashto interpreters are not always available
- Difficulty/unavailability of accessing public transport and cost of getting to appointments
- Lack of social integration and isolation
- Not knowing where to go to get help or access sports and social activities.

What happens next?

The final phase of this project, in summer 2024, will see us reach out to Bangladeshi and Nepali communities and Travellers.



Advice and information

If you feel lost and don't know where to turn, Healthwatch is here for you. In times of worry or stress, we can provide confidential support and free information to help you understand your options and get the help you need.

This year we've helped people by:

- Providing up to date information people can trust
- Helping people access the services they need
- Supporting people to look after their health

Explaining GP access rights to a Boater

James*, a single older man, had suffered a brain injury after being attacked. He has ongoing medical issues and needs daily medication. He uses the NHS App but, as a Boater, finds it difficult to collect prescriptions as he uses his sister's address and does not have a fixed address. He explained he was not getting the correct dosage of one of his medications and had tried to speak to the GP receptionist to have this corrected. They insisted he needs to see a doctor but that is not possible given his travelling pattern.

We were able to give the man [a card that outlines his rights to access GP services](#) despite having no fixed address. We directed him to a surgery that is accessible given his current cruising pattern and where we know the needs of the Boater community are well understood. The man was grateful for being listened to and thanked us for our support.

Helping to find an NHS dentist

Cynthia* was pregnant and moved around a lot as her husband was in the military. She needed her teeth looked at as they were sensitive and bled often due to pregnancy. Her midwife advised her that she is entitled to free dental checks as she is pregnant. Cynthia told us she had already contacted NHS England who advised there was nothing they could do to help at the time and advised her to continue to look around.

We suggested she visited the NHS website to find a dentist and organisations who can provide advice online, such as the Oral Health Foundation and eLearning for Healthcare. We also advised her to contact NHS 111 if she experienced any pain or discomfort.

Advice on registering with your GP is most visited page

An article which helps people [understand their rights when registering with a GP](#) has been the most visited page in the advice and information section of our website.

The page provides answers to frequently asked questions such as how do I register? and advice on what to do if you have problems registering. There are links to further information, particularly if you are an asylum seeker, refugee, a homeless patient or an overseas visitor, as well as to the My Right to Healthcare card to help people register.

The page has been visited 619 times this year.

*Names have been changed.



Volunteering

We're supported by a team of amazing volunteers who are at the heart of what we do. Thanks to their efforts in the community, we're able to understand what is working and what needs improving.

This year our volunteers:

- Attended events to promote Healthwatch Wiltshire and what we have to offer
- Collected experiences and supported local people to share their views
- Passed on advice and information



“I decided I’d like to do some volunteering and was introduced to Healthwatch by a friend. With my background as an Occupational Therapist, I have always been interested in health issues. I am particularly interested in improving health care for older people, as after being a carer for my parents for over 10 years, I realised there are often gaps in the care provided. Also, after working in a primary school, I developed an interest in the emotional wellbeing of children and young people. I feel this is an area that needs more research and resources. I have only joined Healthwatch recently and I am planning to help with a Mental Health Awareness Week at local colleges. I have also offered to help with a project looking at how the health and support needs of military personnel and their families are being met in Wiltshire. I look forward to being part of Healthwatch Wiltshire.”



Alison



“My background is in care and education working for Social Services in Berkshire and then across the South of England inspecting for Ofsted. I moved to Wiltshire in 2005 and on early retirement I wanted to continue to support families. I firstly volunteered for Homestart before transferring to Healthwatch on its formation in Wiltshire. I have undertaken a range of activities with Healthwatch giving talks, conducting surveys, helping at events, and developing materials, to support our work in Enter and View visits to publicly funded health and care providers. I help to train other volunteers in our role as visitors to the providers and particularly enjoy supporting others in this way. Volunteering is a great way of meeting new people and giving your spare time to supporting improvements for Wiltshire residents.”



Elizabeth

Do you feel inspired?



We are always on the lookout for new volunteers, so please get in touch today.

 healthwatchwiltshire.co.uk/volunteer

 01225 434218

 info@healthwatchwiltshire.co.uk



Finance and future priorities

To help us carry out our work we receive funding from our local authority under the Health and Social Care Act 2012.

Our income and expenditure - Help and Care (April-December 2023)

Income		Expenditure	
Funding received from local authority	£119,746	Staff cost	£80,042
Additional income - NHS Charities Together EMTAS project	£600	Operational costs and administration	£16,424
		Support and administration	£45,835
Total income	£120,346	Total expenditure	£142,301

Our income and expenditure – The Care Forum (January-March 2024)

Income		Expenditure	
Funding received from local authority	£44,250	Staff cost	£32,842
Additional income – NHS Charities Together EMTAS project	£900	Operational costs	£11,938
		Support and administration	£2337
Total income	£45,150	Total expenditure	£47,117
Overall income 2023-24	£165,496	Overall expenditure 2023-24	£187,451

Next steps

Over the next year, we will keep reaching out to every part of society, especially people in the most deprived areas, so that those in power hear their views and experiences.

We will also work together with partners and our local Integrated Care System to help develop an NHS culture where, at every level, staff strive to listen and learn from patients to make care better.

Our top three priorities for the next year are:

- **Pharmacy** – a review of the Pharmacy First scheme.
- **Living in a rural county** – focusing on the issues people face living in isolated areas and how they access services.
- **Care at home** – hearing the views of people who have an NHS@Home (virtual ward) package to provide care at home and how this is working for them.

New projects for 2023–24 include talking to military personnel and their families about how they access health and care. We'll also be continuing our work with Wiltshire EMTAS to engage with Bangladeshi and Nepali communities, and Travellers.

And we'll follow up on our recommendations from our previous reports to see what impact changes to services have had for local people.



Statutory statements

Healthwatch Wiltshire, The Independent Living Centre, St George's Road, Semington, Wiltshire BA14 6JQ.

Healthwatch Wiltshire uses the Healthwatch Trademark when undertaking our statutory activities as covered by the licence agreement.

The Healthwatch Wiltshire service was transferred to a new provider on 1 January 2024, following a procurement exercise by Wiltshire Council.

For the period 1 April 2023 to 31 December 2023, the Healthwatch Wiltshire contract was provided by **Help & Care**, A49, Aerodrome Studios, Airfield Way, Christchurch, Dorset, BH23 3TS. Registered Company No. 03187574. Registered Charity No. 1055056.

On 1 January 2024, the Healthwatch Wiltshire contract was awarded to **The Care Forum**, The Vassall Centre, Gill Avenue, Fishponds, Bristol BS16 2QQ. Registered Charity No. 1053817 and a Company Limited by Guarantee in England No. 3170666.

Most of the work featured in this report was carried out under Help and Care, apart from the priority survey and engaging with Afghan refugees, which were between January-March 2024.

The way we work

Involvement of volunteers and lay people in our governance and decision-making

Our Healthwatch Board consists of 4 members who work on a voluntary basis to provide direction, oversight and scrutiny of our activities. Our Board ensures that decisions about priority areas of work reflect the concerns and interests of our diverse local community.

Throughout 2023/24, the Board met 6 times and made decisions on matters such as partnerships with stakeholders and our contributions to their strategies.

Our wider group of volunteers were involved in a priority setting workshop to decide our projects for the forthcoming year. We ensure wider public involvement in deciding our work priorities.

We are committed to taking additional steps to ensure we obtain the views of people from diverse backgrounds who are often not heard from. This year we have done this by talking to Eastern European, Fijian and Afghan communities and Boaters.

Our work priorities are driven by what people have told us is important to them, through our surveys and feedback forms, information and signposting enquiries, web page views, and our mental health forum. Our survey to hear Wiltshire people's views on possible projects for next year gathered 211 responses.

Methods and systems used to obtain people's experiences

We use a wide range of approaches to ensure that as many people as possible can provide us with insight into their experience of using services. During 2023/24, we have been available by phone, and email, provided a web form on our website and through social media, as well as attending libraries and community campuses, community groups and forums. We've also heard people's experiences at health and wellbeing fairs, Armed Forces events, Freshers Fairs and at WI meetings.

We ensure that this annual report is made available to as many members of the public and partner organisations as possible. We will publish it on our website and share it with our mailing list subscribers and on our social media channels.

Responses to recommendations

All providers responded to our requests for information and recommendations. There were no issues or recommendations escalated by us to Healthwatch England Committee, so no resulting reviews or investigations.

Enter and View and PLACE visits

Healthwatch Wiltshire has a statutory right to carry out Enter and View visits in health and social care premises to observe the nature and quality of services, as set out in the Local Government and Public Involvement in Health Act 2007.

Enter and View visits could be to NHS organisations, GPs, dentists, opticians and community pharmacists. Visits are not inspections but aim to offer a layperson's perspective.

Patient-Led Assessments of the Care Environment (PLACE) assessments look at the care environment of services such as hospitals and day care centres.

We did not carry out any Enter and View or PLACE visits this year but are planning more for 2024/25.

Taking people's experiences to decision-makers

We ensure that people who can make decisions about services hear about the insight and experiences that have been shared with us. In our local authority area we take information to a number of committees and forums, including:

- Wiltshire Council's Health and Wellbeing Board and Health Select Committee
- BSW VCSE Alliance (Voluntary Community and Social Enterprise)
- Children and Families Voluntary Sector Forum
- Neighbourhood Collaboratives
- Health and Wellbeing Forums
- Patient experience groups (run by the hospital trusts)
- Wiltshire Integrated Care Alliance Partnership Meeting (NHS, council, VCSE, care homes)
- Wiltshire Youth Partnership

This year we've also shared feedback to inform the Integrated Care Board's work to improve prescription ordering services.

We also take insight and experiences to decision makers in Bath and North East Somerset, Swindon and Wiltshire Integrated Care System, in meetings that include the BSW System Quality Group (NHS providers and local authorities).

We also share our data with Healthwatch England to help address health and care issues at a national level.

Health and Wellbeing Board

Healthwatch Wiltshire is represented on the Wiltshire Council's Health and Wellbeing Board by Alan Mitchell, Chair of Healthwatch Wiltshire, where we have voting rights.


During 2023/24 our representative has effectively carried out this role by regularly attending meetings and workshops and reminding partner agencies about the importance of involving local people.


Integrated Care Board


Alan also represents Healthwatch Wiltshire on the Bath and North East Somerset, Swindon and Wiltshire (BSW) Integrated Care Partnership (ICP), and the Wiltshire Integrated Care Alliance (WICA) Partnership Committee.

Healthwatch Wiltshire
The Independent Living Centre
St George's Road
Semington
Wiltshire BA14 6JQ


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 01225 434218

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 HealthwatchWiltshire

 @HWWilts

 healthwatchwiltshire

Area Board Briefing Note
Update on the FACT Family Help Project

Service:	<i>Families and Children's Transformation (FACT)</i>
Date prepared:	<i>August 2024</i>
Further enquiries to:	<i>Simon Thomas</i>
Direct contact:	<i>Simon.thomas@wiltshire.gov.uk</i>

Background

In early 2023, the Wiltshire Families and Children's Transformation (FACT) Partnership launched its Family Help project to enhance the local arrangements for the delivery of early intervention and prevention services for children, young people and families.

What do we mean by 'Family Help'?

Wiltshire's multi-agency Family Help arrangements enable children, young people and families to access the right help at the right time through a co-ordinated approach to prevention and early intervention through:

- a co-ordinated approach at a whole population/universal level to prevent needs from arising and to build resilience across all residents
- a robust multi-agency approach to identifying any additional needs at the earliest point and providing effective joined-up support that prevents the needs from escalating further

We use the term 'Family Help' to stress that the focus is on working with families and to avoid historical confusion associated with the term 'Early Help'.

Summer '24 Update

The project is now focussed on understanding the learning from the various strands of work and particularly the locality-based pilot activity in Warminster and Westbury with a view to embedding the successful features into the County-wide model for Family Help.

The Warminster and Westbury Pilot

What we set out to achieve and what we have achieved?

We wanted to develop and test some specific ways of working:

- Wrapping services/groups around local cluster(s) & communities.
- Creating a local case consultation system – Family Help Co-ordinator being local contact for support on case discussions.
- Applying a more flexible/responsive practice model – Localised team that built professional working relationships within the community.
- Creating a local community of practice – Warm hand overs and introductions for families rather than referrals
- Working with sibling groups across phases – bringing schools together to work across the whole family.
- Offering local training & sharing – Offering Peer supervision to the local pastoral care and parenting support staff in local schools, offering coaching and resources to support direct interventions
- Developing local 'voice' activity- Learning from the feedback of families

Over the last 15 months the pilot has been able to work with partners in the Westbury and Warminster area to provide a more individual response to Family Help. We have supported 53 families who under previous models would not have had received direct intervention within the home. We have been using

the Outcomes Star tool to understand impact and progress in families; analysis shows every family worked with has reported and shown positive progress.

In terms of other insights regarding impact of the project, early data analysis suggests specific positive impact in school attendance and school exclusion. There is also evidence that the provision of local advice to schools and other partners reduces unnecessary demand on the Council's 'front door' in terms of queries about support for individual children, young people and families. Work is ongoing to explore both quantitative and qualitative data and Oxford-Brookes University are currently undertaking the final stage of the pilot project evaluation to inform discussions about the future model for Family Help across Wiltshire.

Evaluation will also be completed on the Early Help Mental Health Pilot that has been integrated within the Warminster and Westbury activity; this project is due its national evaluation in September which will inform the future model of early help mental health support across the County.

What's next For Westbury and Warminster?

Family Help Pilot:

The specific activity of the Family Help Pilot Team ceased at the end of the Summer Term and has been transferred as 'business as usual' activity led by Spurgeons as the new delivery organisation for Family Hubs across Wiltshire (see below). All families that the pilot team are currently working have been introduced to staff from Spurgeons for any ongoing support needs.

Family Hubs:

The learning from the pilot has already fed into the delivery specification for the Family Hubs. These are the new Wiltshire wide service for families with children aged 0-19 (25 with SEND) delivered by Spurgeons since April 2024.

Family Hubs provide information, advice and support for all families with a mixture of evidence based interventions based on the local need. There are three flagship hubs in County Hall Trowbridge, Monkton Park Chippenham and Five Rivers Salisbury. Alongside this there are Community and Family Navigators based in community buildings such as libraries, leisure centres and community projects to offer support and guidance to families.

Further information can be found here [Family hubs - Wiltshire Together](#)

What's next for Wiltshire?

The county-wide aspects of the FACT Family Help project will continue as planned until April 25:

- Continued promotion of the All Together brand for Family Help

- Maintenance and development of the All Together web platform for families

- [All Together - Wiltshire Together](#)

- Ongoing roll-out of the whole system Family Help Workforce Development offer

- Further development and implementation of the Family Help outcomes framework

During this period the multi-agency partnership group will be reflecting on the learning and feedback from the pilot activity to inform a long-term county wide model.

Please contact fact@wiltshire.gov.uk if you'd like to find out more or get involved.

Area Board Briefing Note FACT Transitional Safeguarding Project

Service:	Families and Children's Transformation (FACT)
Date prepared:	August 2024
Further enquiries to:	Simon Thomas
Direct contact:	Simon.thomas@wiltshire.gov.uk

PROJECT OVERVIEW

Transitional Safeguarding is an “*approach to safeguarding adolescents and young adults fluidly across developmental stages which builds on the best available evidence, learns from both children's and adult safeguarding practice and which prepares young people for their adult lives*” (Chief Social Workers Knowledge Briefing June (2021)).

In response to multiple partners identifying opportunities for improvement in how we support young people who are vulnerable in the context of criminal and/or sexual exploitation as they move between services at age 18, the Families and Children's Transformation (FACT) Partnership is undertaking a specific project to explore how strategic and operational systems and practice can be developed. The project is specifically exploring the concept of achieving better outcomes for this cohort of young people through a programme of culture, practice and system change rather than a structural change model. National evidence tells us that failure to effectively support young people in this transition to adulthood impacts significantly upon their future outcomes as well as increasing the cost of interventions later in life that are felt across a wide range of system partners including Adult Social Care, Housing, Police, Justice System, Health partners and the welfare benefits system.

The multi-agency project has been running for 20 months with an initial focus on seeking to understand the lived experience of the young people and how the whole system works in the context of young people's support arrangements before, at and after the point they turn 18.

SUMMER 2024 UPDATE

As the project now moves towards closure in April 2025, the focus has shifted to identifying and implementing opportunities for improvement. This phase of activity is informed by case reviews, learning from cases that have been explored at the Creative Solutions Board during the period to date as well as the learning from cases considered within the Early Planning for Transitions activity. There has also been significant insight gained from engagement activity with young people, review of the Transitional Safeguarding mentoring programme and wider dialogue with a range of system partners about their experiences of working with young people in Wiltshire. We are also involved in a number of national networks exploring this issue and seeking to enhance approaches across the country.

The multi-agency activity has identified four key themes going forward.

Theme 1 - How the system can provide effective post-18 support for young people who have received intensive support prior to their 18th birthday

The project is working closely with Adult Social Care to enhance the existing post-18 support arrangements and to ensure that young people who require support from Adult Social Care experience a well-planned and smooth transition that leads to them being able to access appropriate support whilst also ensuring robust safeguarding oversight.

The project is also exploring the commissioning of housing provision with support specifically informed by the needs and vulnerabilities identified within the project.

Implementation of these developments will not just involve Adults Social but will require wider partner engagement and will need to be flexible and responsive to take account of the fluidity in young people's lives.

Intended impact

Success in this theme will mean that more young people are able to access effective post-18 support that enables them to achieve positive outcomes such as engagement in work and learning and reduced homelessness. The need for crisis-related support from across the system will also be reduced.

Theme 2 – How the system can best support young people with Special Education Needs/Disability (SEND) who are also vulnerable to exploitation

The project is facilitating conversation with colleagues from the Council's SEND Services, Social Care and pre/post-16 education providers to explore opportunities to ensure the support for these young people is as joined up and robust as possible taking account of the additional vulnerability and risks.

Intended impact

The key outcomes related to this theme are that fewer young people will drop out of post-16 work and learning and those that do will be picked up and supported to re-engage at an earlier stage.

Theme 3 – How the system partners can best work together to share information related to risk and vulnerability so that a shared assessment of risk is in place for each young person

This strand of work is in its exploratory phase with focussed conversations taking place with Police and Social Care colleagues, utilising case reviews to inform future recommendations and developments.

Intended impact

Improved sharing of information and consistency of assessment of risk will mean that partners will have a shared understanding of our most vulnerable young people and be able to respond more effectively when intervention is required. This will also enable consistency of support and response when young people move across and between services and parts of the system.

Theme 4 – How we can ensure that planning for transition from pre-18 to post-18 services is well-planned and effective

Informed by feedback from professionals and young people as well as case review activity, the project is working closely with Children's Social Care to embed best practice regarding planning for transition where contextual risks are present.

Intended impact

This theme is seeking to ensure that individual young people's needs, risks and vulnerabilities are well understood by relevant pre-18 and post-18 services so that transfer of support is as smooth as possible and that the risk of young people either disengaging from support or 'slipping through the net' are reduced.

Area Board Briefing Note Overview of Wiltshire Youth Council

Service:	<i>Voice and Participation Team – Families and Children Services</i>
Date prepared:	<i>July 2024</i>
Further enquiries to:	<i>Gary Norton-Sanders, Service Manager - Quality Outcomes</i>
Direct contact:	<i>gary.norton-sanders@wiltshire.gov.uk</i>

Introduction

This briefing note provides an overview of the Youth Council's role and outlines what Councillors can expect from this body. The Youth Council is a crucial initiative aimed at fostering youth engagement in local governance and community development.

This year 13 Youth Council members were elected, and they meet together on a monthly basis; facilitated by the Voice & Participation Team, within Families and Children Services. The council is made up of young people aged 11 to 19 from across Wiltshire.

Role of the Youth Council

Our Youth Council serves as an advisory body, providing valuable insights and recommendations on issues affecting young people in our county. Their unique perspectives can help shape policies and programs that better address youth needs.

The Youth Council ensures that the voices of young people are heard in decision-making processes. It acts as a bridge between the youth community and Wiltshire Council, representing the interests and concerns of young residents.

Through participation in the Youth Council, members gain leadership and advocacy skills. This experience prepares them for future roles in civic and community life.

The Youth Council plans and executes 3 community projects, contributing to local development and addressing specific community needs. These projects can range from environmental initiatives to social programs.

The Youth Council engages with the broader youth population through forums, surveys, and social media. This helps ensure that the council's activities and recommendations are reflective of the wider youth community.

Members participate in national and regional initiatives, such as the British Youth Council and the United Kingdom Youth Parliament.

Expectations from the Youth Council

Councillors can expect termly updates from the Youth Council on their activities, projects, and key issues. This will be in the form of termly newsletter and presentations at council meetings where considered appropriate.

The Youth Council will provide informed recommendations on policies impacting young people. Councillors can expect well-researched and practical suggestions that address the specific needs of the youth demographic.

Youth Council Members will have the opportunity to attend a Council meeting to observe.

The Youth Council may seek to collaborate with councillors on initiatives and projects. This will include co-hosting events or supporting council-led programs aimed at youth development.

Councillors will often seek feedback from the Youth Council; this is most effectively achieved through engagement with the collective Youth Council and not through engagement with individual representatives. Similarly, the Youth Council will seek feedback from councillors on their initiatives and proposals. This two-way communication helps ensure that their activities align with broader county objectives and benefit from the experience of elected officials.

Councillors can expect the Youth Council to actively advocate for youth-related issues within the community. This includes raising awareness about challenges facing young people and promoting positive initiatives.

Conclusion

The Youth Council is a vital asset to our county, bringing fresh perspectives and innovative ideas to the table. As county councillors, your support and engagement with the Youth Council will be instrumental in maximizing its impact. By working together, we can ensure that the voices of our young residents are heard and that their contributions lead to meaningful improvements in our community.

Thank you for your attention and support.

Gypsies and Travellers Development Plan consultation begins 20 August, with engagement events to start next month

Your communities can now have their say on the Gypsies and Travellers Development Plan Document, as the consultation begins Tuesday 20 August until 5pm on Friday 4 October.

To enable people to find out more about the Development Plan Document and ask questions, we are holding five engagement events at different locations around the county in September where you can drop-in to find out more, and one online engagement event.

People can read the Gypsies and Travellers Development Plan Document and supporting consultation documents on our website and at the main council offices at County Hall, Trowbridge, Monkton Park, Chippenham, and Bourne Hill, Salisbury. The plan will also be available in many Wiltshire Council libraries.

Anyone can share their views through our online portal, and anyone without internet access can visit a library to use the computers, or contact us to get a written copy of the representation form and find out how to view the documents.

Information about what types of issues people can comment on will be available on our website.

The list of engagement events is as follows. People can just turn up at any time during the in-person events, which are drop-in sessions – there is no need to book. However, anyone who wishes to attend the online event must sign up beforehand. Anyone with an interest in the Plan can attend any of the in-person events – they do not need to choose the one nearest to them.

Event	Date	Time	Location
General information webinar	Tuesday 3 September	6pm-7.30pm	Online
Salisbury	Wednesday 4 September	4.30pm-7pm	Five Rivers Health and Wellbeing Centre, Hulse Road, Salisbury SP1 3NR
Devizes	Thursday 5 September	4.30pm-7pm	Devizes Library, Sheep Street, Devizes SN10 1DL
Chippenham	Monday 9 September	4.30pm-7pm	Olympiad Leisure Centre, Sadlers Mead, Chippenham SN15 3PA

Royal Wootton Bassett	Wednesday 11 September	4.30pm- 7pm	Royal Wootton Bassett library, 11 Borough Fields, Royal Wootton Bassett SN4 7AX
Trowbridge	Thursday 12 September	4.30pm- 7pm	Atrium, County Hall, Bythesea Road, Trowbridge BA14 8JN

WILTSHIRE POLICE

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Community Report

Salisbury Neighbourhood Policing Team

August 2024

Keeping Wiltshire Safe

www.wiltshire.police.uk |  Facebook/wiltshirepolice |  Twitter @wiltshirepolice |  LinkedIn/company/wiltshirepolice



Agenda Item 6

Your CPT – Salisbury

Inspector: Insp Tina Osborn

Neighbourhood Sergeant: Sgt Lisa Lovatt /Sgt Malkinson

Neighbourhood Officers:

PC Hannah Cranham / PC Marc Evans / PC Rachel Gunn / PC Josh Pankhurst / PC Matt Boon / PC Kelvin Ramsey / PC Rachel Wood

PCSOs:

Jack Hammond / Charlotte King / Jennifer Moss / John Taylor / Valerie Quinn / Geanina-Mariana Tablet / Matt Murray / Simon Ward

Local Priorities & Updates

Priority	Update
Non-dwelling burglaries	Whilst we have seen a reduction in non-dwelling burglaries and theft of garden machinery in the Redlynch, Downton, and Wilton area, we are maintaining high visibility targeted patrols at certain times of the day and night to provide reassurance to the community and to act as a deterrent from cross border criminals.
ASB regarding street drinkers in the City Centre	The Public Safety Protection Order is now in Place in Salisbury City Centre, regarding drinking alcohol in public places and causing associated anti-social behaviour. The team are proactively policing this and will continue to engage, education and enforce offences where deemed appropriate.
Off road motorbikes/quad bikes	Reports have been received regarding the use of off-road motorbikes and quad bikes being ridden in the Bemerton Heath area which is causing a danger to road users. Targeted patrols are being conducted in this area, to identify the perpetrators and deal with them robustly. We have introduced Section 59 warning notices in this area, along with other areas in Salisbury and will deal robustly with anyone committing related offences.
Rural Crime	Rural crime continues to be a focus for the team especially now we are in the poaching / hare coursing season. We are continuing to conduct proactive operations with our neighbouring forces and our Rural Crime Team in tackling rural crime.

Local Priorities & Updates Continued

Priority	Update
ASB regarding catapults	The Public Safety Protection Order is now in Place across the entire Salisbury area, regarding the carrying and use of catapults. The team are proactively policing this and will continue to engage, education and enforce offences where deemed appropriate.
Community Speed Watch	The teams continue to support, where capacity allows, the positive work the Community Speed Watch teams do across the area.
Vulnerable checks	Officers conduct regular visits to our identified vulnerable people to both reassure them following reported concerns and to deter visits by criminals who wish to exploit them. We have been working closely with Wiltshire Council Housing on evidence to support several injunctions which we have now got in place. These premises are visited regularly by the teams to provide support to those who are most vulnerable.

Useful Links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- For information on what crimes and incidents have been reported in the Salisbury Neighbourhood Policing Team area visit <https://www.police.uk/pu/your-area/wiltshire-police/>

Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** – www.wiltsmessaging.co.uk

Follow your NPT on social media

- [Salisbury Police Facebook](#)
- [Salisbury Police Twitter](#)



Find out more information on your NPT area at:
www.wiltshire.police.uk/area/your-area/wiltshire/salisbury/

Southern Wiltshire Area Grant Report

Purpose of the Report

1. To provide details of the grant applications made to the Southern Wiltshire Area Board. These could include:
 - community area grants
 - youth grants
 - older and vulnerable people grants
 - area board initiatives
2. To document any recommendations provided through sub groups.

Area Board Current Financial Position

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2024/25	£ 22,642.00	£ 19,321.00	£ 7,700.00
Awarded To Date	£ 2,887.99	£ 3,000.00	£ 1,000.00
Current Balance	£ 19,754.01	£ 16,321.00	£ 6,700.00
Balance if all grants are agreed based on recommendations	£ 5,557.01	£ 8,171.00	£ 2,585.00

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG1901	Area Board Initiative	Southern Wiltshire Area Board	Winterbourne Intergenerational Christmas Party	£500.00	£500.00
<p>Project Summary: The Celebrating Age Programme is scheduled to deliver a regular activity in December 2024 for Southern Wiltshire. We would like to make this a bigger style intergenerational christmas event in partnership with Winterbourne Primary School, and the village drop in cafe at The Glebe Hall.</p>					
ABG1902	Area Board Initiative	Southern Wiltshire Area Board	Winterslow Tuesday Club Silent Disco	£400.00	£400.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p>Project Summary: Silent Disco's are one way in which older people can be encouraged to get active and socialise in a fun enjoyable setting. Partners, supported by Pound Arts, Corsham have formed a small organisation to deliver silent discos in the county. The Winterslow Tuesday Club is an established older person's group who would like to host a Silent Disco. The disco's involve older people being supported to come and dance, or to sit and sing, toe-tap and simply enjoy time together with mocktails and friendship. The head-sets can play a range of appropriate music and attendees could be listening - none-the-wiser - to a totally different piece of music to the person dancing next to them. Dancing, listening to music and sharing a space in this fun way can definitely lift the spirits for a moment.</p>					
ABG1919	Area Board Initiative	Southern Wiltshire Area Board	Digital Inclusion project for older people and vulnerable adults	£500.00	£500.00
<p>Project Summary: Based on the South West Wiltshire Area Board project, this project will start as a pilot, bringing digital support and assistance to vulnerable adults and older people who need to be able to access services online, but who currently struggle more than others to do so. We will look to set up a series of regular structured sessions working in partnership with the charity Ability Net, aiming to benefit up to 12-15 people in 2024/25.</p>					
ABG1875	Community Area Grant	God Unlimited Outdoor Therapy	Gul Riverside Classroom Installation	£30000.00	£5000.00
<p>Project Summary: Gul has grown to support a large number of young people from across Wiltshire. Its facilities at its Riverside site are not sufficient to provide indoor spaces for its beneficiaries and so it plans to replace some existing outbuildings with a purpose built building to house a large classroom/ conference area and administrative functions. By doing so Gul can offer a wider range of content to its beneficiaries and improve it's administrative efficiency and allow the conversion of other buildings to make them fit for purpose.</p>					
ABG1910	Community Area Grant	Community Transport South Wiltshire	Community Minibus Replacement	£70000.00	£5000.00
<p>Project Summary: Our project is to replace an older non accessible bus used on our shopper services for our elderly and disabled users with a more reliable, up to date eco-friendly vehicle with wheelchair access. This will enable us to continue the service we provide into the future. The figures indicate that we have some funds put aside for this and are seeking a contribution from different sources to build on them. We at the Community Transport South Wiltshire charity have been serving the community for 28 years, making an average of 50k passenger journeys per year to provide transport for those most in need. We continually evaluate what we do, build on what we have learnt and move forward into the future in a positive way. We run 18 door-to-door minibuses 'Shopper' services, a volunteer car service and a scheduled town bus service. We make our minibuses, with their qualified drivers available to community groups to enable them to achieve their objectives. The demand for our buses to be wheelchair accessible is increasing so the need to replace the non-accessible bus is imperative to reach all those in need. We work closely with other organisations both statutory and voluntary to ensure our services are well known. We want to continue doing this despite the rising cost of replacing vehicles.</p>					
ABG1913	Community Area Grant	barrys field youth users group	Barrys Field users group sports equipment	£15446.00	£4197.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p>Project Summary: This application is a combined application from all of the youth users of Barrys Field sports complex. (SP5 1RL) Clarendon Juniors football club we now represent 375 young people and we now have 4 ladies only teams. They would like to upgrade two sets of goal posts. Winterslow scouts has about 90 young people in their membership, they wish to purchase an event shelter and cooking gas rings, they have previously been "camped" in the local church hall, they have recently located to Barrys field, The relocation has already caused a big increase in numbers. The Youth Zone have recently reformed after a long absence, their intention was to slowly increase the provision of sporting equipment as the number of attendees increased, they have quickly reach 25 young people but their demand for their activities means that they are running with numbers but no sports equipment. The young people themselves asked for simple sports related equipment, so that they can informally try new activities or just chat to friends whilst playing. . All three groups jointly wish to obtain a large metal storage container to share, Although Barrys field has a club house there isn't much storage and a shared storage facility will encourage all three sections to continue to work together for mutual benefit. The local mens shed group have said that they would help us fit out the container as a project which also present the opportunity for the children to learn new skills. The total project will cost £15446 , we have had pledged £11249 We currently have a shortfall of £4197. I have spoken to Karen and applied to other external grant suppliers but at the time of writing we have not received any positive responses</p>					
ABG1885	Older and Vulnerable Adults Funding	silver salisbury group	Intergenerational grandparents Day at River Bourne Community Farm	£500.00	£500.00
<p>Project Summary: Grandparents' Day falls within the Silver Salisbury Festival in celebration of International Older People's Day 1st October. This will be a free fun day on the Community Farm, Laverstock for older people with one or more grandchildren. Children from a range of organisations such as Guides, Scouts, Girls and Boys Brigade, youth groups, faith groups etc will be invited to bring a grandparent, an older relative or neighbour to the fun day. Children will be given a badge or certificate for participating. older people living in a range of settings will be invited to come with a child.</p>					
ABG1924	Older and Vulnerable Adults Funding	Redlynch Parish Council	Walking Football equipment	£1430.00	£715.00
<p>Project Summary: We have a group of an older generation who have set up a walking football group. They play once a week and have a group of 15-20 people. This supports not only their physical health but also their mental health , overcoming loneliness and isolation. the new equipment consists of , small cones and poles to mark out smaller pitches, indoor and outdoor balls , pumps, bibs, first aid kit including hot and cold packs with a bag to keep the equipment in.</p>					
ABG1940	Older and Vulnerable Adults Funding	Wiltshire Music Centre	Celebrating Age Wiltshire	£10809.00	£1500.00
<p>Project Summary: Celebrating Age Wiltshire is a Creative health and wellbeing project that delivers high quality professional creative arts, music, theatre and heritage events and activities on a monthly basis for older, vulnerable adults in local daytime settings.</p>					

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG1872	Youth Grant	DEED Promoting Global Education and Learning	Drain Art sharing learning and changing behaviour	£18450.00	£4150.00

Project Summary:

We would like to work with young people, adults and Parish Councils in and around 5 primary schools in South Wiltshire to design and deliver a Drain Art project to raise awareness about the connection between littering on streets and plastic pollution in rivers and the sea. DEED will deliver workshops and run litter picks with at least 750 young people; and 50 adults across 5 communities connected to Greentrees; Longford; Alderbury; Winterslow and Pitton Primary schools. These schools are part of the Pickwick Academy Trust's South Wiltshire Hub, and their Director of Education; Rebecca Bone, is very supportive: "Empowering young children to understand their impact on climate change through simple, tangible actions like this would be both effective and educational. Teaching children not to throw rubbish down drains is crucial because it prevents water pollution, protects wildlife, and ensures cleaner and safer communities. By instilling these habits early we promote environmental responsibility and contribute to a healthier planet for future generations." The workshops will lead to Drain Art designs being created by the young people to raise awareness about the issues. Winning designs will be chosen and an artist will paint specific drains in each community with permission from the local Councils. The young people will see their designs come to life, and the wider community will be engaged in a thought-provoking and fun way! Publicity and Press Releases will be created and shared widely. Parish Council Clerks, Salisbury and South Wilts Scout Leaders, School Governors and Headteachers are all keen to be involved and have already requested workshops, offered to identify drain locations, choose winning designs, give prizes and publicise the project. This project will be delivered from November 2024 for 1 year, in new locations, with new partners, drawing upon experiences from a previous small DEED project.

ABG1894	Youth Grant	Laverstock and Ford Parish Council	Bishopdown Farm Youth Club	£5070.00	£2500.00
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Project Summary:

Bishopdown Farm Youth Club was set up by Laverstock and Ford Parish Council, working with Salisbury City Council and with matched funding from Southern Area Board, in late 2023, to help address lack of youth activities and anti-social behaviour in Bishopdown Farm. The club is now established with 18 registered members, who attend regularly. The club is supported by our local Police team, and has been visited by our PCSO. The club provide a variety of arts and crafts, indoor sports activities, as well as regular outdoor sessions hosted by District Sports. More importantly the club is staffed by regular trained youth workers from Salisbury City Council, giving the young people a consistent and constructive relationship with adults outside of the home and school environment.

ABG1911	Youth Grant	Downton Parish Council	Downton Mural Project	£2000.00	£1000.00
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Project Summary:

Inspired by Salisbury City Council's Murals created as part of its River Park Project (the artist Krishna Mall aka Tech Moons was commissioned to create murals around the City <https://www.salisburyjournal.co.uk/news/24292424.tech-moon-completes-salisbury-riverside-creatures-mural/>) Art teachers from Trafalgar School and Downton Primary School contacted Downton Parish Council seeking support for their art students to create beautiful murals in Downton. The locations selected for this Murals Project, supporting and enhancing the Parish Council's completed Play Park Refurbishment Project, are:- 1) Skate Park at the Moot Lane Play Park/Recreation Ground 2) Shelter at the Memorial Gardens Play Park Funding is required to commission a professional street artist and purchase materials.

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG1929	Youth Grant	Old Sarum Youth Club	Old Sarum Youth Club New Cooking and Sports Equipment	£500.00	£500.00

Project Summary:

We are a free Youth Club for teenagers to attend. We have a high number of regular attendees and always have new youths wanting to join. We are volunteer run, and depend on grants and donations to fund us. A high number of children who attend are from low income families and are unable to contribute towards the cost. We offer a safe and supervised space for the youth to spend their free time to make friends, take part in activities and develop their social skills. This significantly reduces the likelihood of engaging in risky behaviours. We have a fantastic impact on our local community. A number of our older teen members now volunteer in the Youth Club, leading on activities with the younger members. They gain invaluable skills including, leading groups, public speaking, learning first aid, food hygiene and developing their personal skills including confidence, resilience and work experience. We are an important outlet for our youth members. We provide a supportive atmosphere where young people can express themselves, feel valued and take a break from the pressures of school and family life. Our goal is to provide enjoyable activities that contribute to overall happiness and well-being of our youth members. We like to request funding for sports equipment to enable our teenagers to engage in more free sports activities. We want to encourage teamwork. We would like to purchase equipment for football, basketball and indoor sports activities for the winter. Secondly, we'd like request funding towards cooking equipment to help the children to learn healthy and effective cooking skills. These will both encourage a healthy lifestyle and help to combat issues like obesity and inactivity. These requests have come from our group discussions with the youths themselves.

Background

3. Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.
4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
 - Community Area Grants (capital)
 - Youth Grants (revenue)
 - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub groups of the Area Boards.

Safeguarding Implications

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Public Health Implications

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Environmental & Climate Change Implications

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

Financial Implications

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

Legal Implications

13. There are no specific legal implications related to this report.

Workforce Implications

14. There are no specific human resources implications related to this report.

Equalities Implications

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

Proposals

17. To consider and determine the applications for grant funding.

Report Author

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No unpublished documents have been relied upon in the preparation of this report.

SOUTHERN WILTS AREA BOARD LOCAL PRIORITIES



OLDER & VULNERABLE ADULTS HEALTH & WELLBEING

- 1 Digital Inclusion project
- 2 Litter Picking Intergenerational Action Days
- 3 Silent Discos
- 4 Celebrating Age Programme
- 5 Intergenerational Celebration of Community at Longford School
- 6 Intergenerational Christmas Party 11th Dec – The Glebe Hall
- 7 Communication drive to raise awareness of the local offer
- 8 Carer Coffee mornings
- 9 Expand reach of Downton Downtime and similar initiatives
- 10 Volunteer Event (with Trafalgar School)
- 11 Transport Support Task Group (OVA and young people)
- 12 JSNA deeper dive into deprivation

ENVIRONMENT

- 1 Flooding Prevention / Mitigation
- 2 Salisbury – Amesbury Cycle Route Project



YOUTH ENGAGEMENT

- 1 Facilitate stronger joint working through Youth Partnership Forum
- 2 Raise funds for a Youth Partnership Forum Facilitator/Youth Worker
- 3 Organise a Youth Partnership Forum led Music Festival
- 4 Explore how to start a Leisure Credit Scheme

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	Date of Meeting	6th August 2024		
1.	Attendees and apologies			
	Present:	Cllr Rich Rogers – Wiltshire Council (RR) – Chair Cllr Richard Clewer – Wiltshire Council (RC) Cllr Zoe Clewer – Wiltshire Council (ZC) Cllr Andrew Oliver – Wiltshire Council (AO) Cllr Ian McLennan – Wiltshire Council (IM) Rhiann Surgenor – Wiltshire Council (RS) Simon Brown – Firsdown Parish Council (SB) Catherine Purves – Various Parish Councils (CU) Estelle Sherry – Landford Parish Councils (MD) Steven Cocking – Idmiston Parish Council (SC) Elaine Hartford – Alderbury Parish Council (EH) Clarissa Cramer – Redlynch Parish Council (CC) Leigh Samuel – Pitton and Farley Parish Council (LS) Trudi Deane - Laverstock & Ford Parish Council (TD) Liz Holland – Alderbury Parish Council(LH) Iain Camley – Whiteparish Parish Council (IC) Gale Pettifer – Laverstock & Ford Parish Council (GP) Ed Riley – Odstock Parish Council (ER)		
	Apologies	Cllr Richard Britton – Wiltshire Council (RB) Joe Elder – Laverstock & Ford Parish Council (JE) Susan Barnhurst-Davies – Downton Parish Council (SBD) Graham Axtell – Wiltshire Council (GA)		

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

2.	Notes of last meeting		
		<p>The minutes of the previous meeting were agreed at the Southern Wiltshire Area Board meeting on the 23rd May 2024.</p> <p>The Southern Wiltshire Area Board minutes can be found at:</p> <p>https://cms.wiltshire.gov.uk/ieListMeetings.aspx?CId=170&Year=0</p>	
3.	Financial Position		
		<p>There is currently £30,028.11 still unallocated.</p> <p>This figure initially included the LHFIFG allocation for 2024/25 of £32,344 plus the remaining unallocated from 2023/24 of £9,926.61.</p>	

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

4.	New Issues / Issues Requiring A Decision			
a)	<p>Issue No: 13-23-13</p> <p>Winterslow PC Reduction of Speed Limit, Weston Lane</p>	<p>The issue is speeding cars, in and around the village. The speed limits are inconsistent, whereby one road starts at 30mph and then progresses to 60mph, along the same stretch of road. This road is in constant use. The speed limits are 60mph in two access points of the village that are built up areas with several dwellings. The vehicles then do not slow down when they reach the 30mph signs. There are several 'pinch points' in the road whereby only one vehicle can pass at a time - 'Narrow Road' signs are needed in these areas. Bus stops with no pavements, children walking on roads at night.</p> <p>On this occasion we can consider a 40mph speed, given the outcome of the prior three traffic surveys alongside the speed limit assessment completed last year at this location. This confirmed that the 85th percentile speed at this location was 33.5mph showing that the overwhelming traffic was already travelling well below the national limit. Installation of the new limit will be in the region of £10,000 and the group should consider the cost to benefit ratio. If supported by the group a formal cost estimate can be prepared in advance of the next meeting.</p> <p>The group discussed this issue in detail and noted that the existing physical layout of the road was largely controlling the speed of vehicles.</p> <p>The group asked RS to prepare cost estimates based on potential signing and lining improvements that could be introduced in Weston Lane and bring them back to the next meeting of the group for discussion.</p>	<p>Area Board agreed the contribution of £4125</p> <p>Parish are still to agree the contribution of £1375</p>	WPC

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		For additional enhanced slow markings, countdown markings, pedestrian in road warning signs and bend warning signs the estimate for this location would be £5500 with £4125 expected from the LHFIG and £1375 contribution for the PC. RS will prepare a design as soon as possible however this would be subject to landowner permission to place the signs as there is no highway verge along this stretch. Group to discuss and agree potential funding		
b)	Issue No: 13-23-19 Laverstock & Ford PC Dangerous at the junction of Queen Manor Road and Riverbourne Road	<p>Dangerous turning into Riverbourne Road from Queen Manor Road. Car's park on the corner and force cars entering to change lane.</p> <p>Two site visits have been conducted to the provided location, on neither occasion were cars parked at this junction. Unless Laverstock PC can provide any evidence of inappropriate parking, the issue will be closed.</p> <p>TD advised that the originator of the request had been asked to supply photographic evidence of the issue. TD suggested that if no evidence was provided by the time of the next meeting of the group the issue should be closed.</p> <p>No photographs have been provided; therefore, the issue will be closed unless the PC have evidence to present. Agreed in prior meeting to consider waiting restrictions at the junction, RS to prepare a plan for LFPC</p>	RS to send plan to LFPC asap for agreement	RS
c)	Issue No: 13-23-20 Laverstock & Ford PC	Change the time restrictions to reflect actual usage to improve safety around the school gate entrance and reduce nuisance parking on residential properties: New times: 07:30 to 09:30, 11:45 to 12:15 and 14:00 to 18:00. Also, the yellow line is very	Group agreed to support change in timings to 8-5 to cover all hours. This should be grouped	RS

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

	<p>Parking restrictions review St Thomas' Way and Pilgrims Way Bishopdown Farm</p>	<p>worn from staff and parent parking so can this be refreshed. Parish Councillor Lesley Waller and Wiltshire Council member Ian McLennan on 11 Sep 2023 who suggested submitting this LHFIG application.</p> <p>A change of timings would require a new TRO order. This can be potentially considered however evidence would need to be provided by Laverstock PC. This will only be considered should the school make a change to the Active Travel Plan.</p> <p>The group discussed this issue and agreed that it would be beneficial to engage with the nursery (and school) about updating their school travel plan and come forward with a package of measures to address the concerns raised.</p> <p>Nursery (and school) to be contacted. - This is currently with the school travel advisor. RS to update PC further once discussions are concluded.</p> <p>Current school travel plan is from 2017 and it would be useful this is updated. The school do utilise the HomeRun app which shows that almost ¾ of students are walking to school with only just over a quarter travelling by car. Due to this evidence should be provided to show the situation at lunch time when children arrive/leave the preschool and consideration should be given to if the restrictions should just become 8am-5pm</p>	<p>with the TRO for Queen Manor for RS to process</p>	
d)	<p>Issue No: 13-23-22</p> <p>Laverstock & Ford PC Parking issues Sycamore Drive/St. Clements Way local centre</p>	<p>Illegal and inconsiderate parking of vehicles using the local centre, including customers and delivery vehicles. Instead of using the car park provided, vehicles are 'bumping up' and parking on grass verges in the vicinity, hampering traffic, obstructing the view at the junction and causing considerable</p>	<p>RS to send plan to LFPC asap</p>	<p>RS</p>

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>damage to the grass verges. Deep ruts have been caused, leaving exposed bare soil which turns to mud when it rains.</p> <p>Prior discussion with Laverstock PC considered that there are areas such to the side of the surgery, and to the curved section of Ash Crescent where we could look at bollards or further waiting restrictions. Site visits are required to investigate into this matter. PC have been asked to provide evidence such as photos/proof of areas which are a problem are required. Group to discuss this matter and how it moves forward.</p> <p>RS is due to undertake site visits, following this a design will be prepared and submitted to PC.</p> <p>Site visit was undertaken, bollards have been agreed with LFPC to the side and front of shop to prevent parking within the verges, RS to provide a design</p>		
e)	<p>Issue No: 13-22-18</p> <p>Newton Toney PC Footway and dropped kerb accessibility improvements in The Croft</p>	<p>Unfortunately, the preliminary design work has not yet been completed on this project. It has been possible to bring in some additional design resource from the wider team in Trowbridge. Draft proposals to be circulated to the PC in December 2023 and matter brought to the next meeting of the group for a funding decision.</p> <p>Cost estimate and design provided to PC. Total Cost = £6,285. LHFIFG = £5,118.75 / PC £1706.25. Awaiting PC decision on whether they wish to carry out trial holes initially.</p> <p>The group confirmed they wish to proceed with trial holes initially and then reconsider based upon findings. This was included within the total cost estimate at a value of £1000</p>	<p>Trial holes have taken place and showed a sufficient depth of the utilities, and the final works pack has been submitted to the contractor. The current programme has the construction in for the end of September.</p>	

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>NTPC confirmed its contribution of £1706</p> <p>Area Board agreed the LHFIFG contribution of £5118.75 towards this scheme (subject to change)</p> <p>Trial holes have been submitted to the contractor, which is awaiting a date. The full scheme will be considered again following the outcome of the findings</p>		
f)	<p>Issue No: 13-24-02</p> <p>Whiteparish PC</p> <p>Disabled bay opposite the Whiteparish All Saints CE Primary School</p>	<p>Request allocation of a safe disabled bay close to the entrance but far enough away from the crossing that it doesn't block the view of children trying to cross</p> <p>Group agreed to support in principle should WPC agree estimated cost of £1500</p> <p>WPC agreed 25% contribution of £375, Area Board agreed 75% of cost at £1125</p>	<p>RS to proceed with final design and submit to contractor within August.</p>	<p>RS</p>
g)	<p>Issue No: 13-24-04</p> <p>Firsdon PC</p> <p>Amendments to BOAT (right of way)</p>	<p>The Parish Council would like to explore the options (and costs) of downgrading the current status of the Right of Way FIRS5 from a Byway Open to All Traffic to a restricted Byway, or even a Bridleway, allowing just pedestrians/dog walkers and horse riders.</p> <p>This will also prevent the potential misuse of the new Right of Way to be created across Roundbarrow Farm</p>	<p>RS to set meetings with ROW team to discuss and provide FPC with a cost/timeframe for the application.</p>	<p>RS</p>
h)	<p>Issue No: 13-24-05</p> <p>Allington with Boscombe PC</p>	<p>2 poles to carry the SID to be erected on the A338 in the villages of Allington and Boscombe. i.e.</p> <p>1 x pole to be erected in the village of Boscombe as one of the poles supporting the Boscombe village sign at the end of the</p>	<p>Allington with Boscombe PC have asked if items currently on the agenda can be removed – they</p>	

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

	SID infrastructure	<p>bus stop, opposite Bourne View on the left side of the A338 travelling south. 1 x pole to be erected approx 100yds south of the bus stop at Northside on the left side of the A338 travelling south.</p> <p>Group agree in principle, likely full cost of £2000</p> <p>Allington with Boscombe still to agree 25% of this cost - £500 Area Board have agreed 75% of this cost - £1500</p>	will raise this matter in the future if necessary	
i)	<p>Issue No: 13-24-06</p> <p>Landford PC</p> <p>Sign and lining review</p>	<p>The Council has received 6 Highways Improvement Request Forms from residents of Hamptworth which raise several concerns in respect of Hamptworth Road, Lyburn Road and Black Lane. The Council is therefore considering including within a submission to LHFIG comments which would best address, whilst securing value for money for both WC and the Parish Council, traffic calming measures which could include new or improved signage – bend in the road, pedestrians in the road, village entry signage and road markings – slow markings, road narrowing lines, rumble strips</p>	<p>RS has carried out a site visit with LPC who have agreed to carry out a signage and lining review for the area to include the measures as within the request. RS to provide the group and LPC a design and cost estimate.</p>	RS
j)	<p>Issue No: 13-22-05</p> <p>Firsdow PC / Winterslow PC/Pitton and Farley PC Safety improvements at Dunstable Crossroads</p>	<p>Site meeting took place in November 2023 to discuss potential further safety improvements at this location. It was agreed that the first step would be to undertake a review of the signing and lining on the approaches to the crossroad to look at potential enhancements that could be made. A quote for a topographical survey is also to be obtained to help enable the respective PC's and LHFIG's to determine if they wish to progress with the design of more extensive improvements.</p>	<p>RS has placed the order for the survey and is awaiting the drawings</p>	

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>Winterslow have confirmed support for a topo survey, a quote has been requested which will be put to the group to discuss once received</p> <p>The quotations for the 2 options are as follows:</p> <p>Topo survey (without survey of invert drainage levels) quotation is £6,800 + VAT</p> <p>Topo survey (with survey of invert drainage levels) quotation is £7,750 + VAT</p> <p>Potential options discussed, the consensus of the group was to proceed with the higher quote which includes the invert drainage levels.</p> <p>PFPC, FPC & WPC confirmed contributions (suggested at £852.50, higher than agreed 25%)</p> <p>Area Board confirmed funding of remaining balance at £5192.50</p>		
k)	<p>Issue No: 13-23-06</p> <p>Grimstead PC HGV's using Windwhistle Lane as a cut through from the A36 to the Grimsteads & West Dean.</p>	<p>The PC have advised that they wish to pursue the option of improved warning signage on the A36.</p> <p>There was a delay due to resource, this has now been allocated to the traffic signs team who are preparing the design. The discussions have been opened with National Highways to progress the advanced warning sign design on the A36.</p>	<p>RS gave verbal update in the meeting, National Highways required various surveys, safety audits and design which would take the original scheme value up to over £10,000. It was agreed by the group not to proceed with the signage on the A36 and to focus on the improvements within the Wiltshire adopted highway.</p>	RS

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		RS has a meeting with National Highways on the 29 th of July and will update the group at the LHFIG	RS to design and provide these plus costs to GPC	
l)	Issue No: 13-24-09 Allington with Boscombe Parish Council Allington Track Weight Limit	<p>The lane would benefit from a weight restriction being placed on vehicles using the route. A weight restriction of 7.5 tonnes (excepting farm vehicles) would stop the heaviest vehicles and encourage their drivers to use the more appropriate junction between the A338 / A303 at Parkhouse Corner. It would be highly beneficial for the restriction to be in place before the Stonehenge Tunnel works begin, as residents in Allington Track are concerned that the problem will increase with Contractor's vehicles.</p> <p>The LHFIG group will require evidence this is being used by LGV/HGV vehicles. It should be understood that a weight limit would not restrict 'for access' and therefore if a larger vehicle was accessing the village they would still be able utilise the track. This area also crosses two Parish Boundaries and will need the agreement of Amesbury TC.</p>	Allington with Boscombe PC have asked if items currently on the agenda can be removed – they will raise this matter in the future if necessary	
m)	Issue No: 13-24-10 Redlynch PC Warning signs The Close	<p>Traffic comes into the close and it doesn't realise that in the middle of the close there is a parcel of land that houses a play area which is in the middle of the housing estate. Traffic needs to be warned that there are children playing in order to slow down to ensure their safety when crossing into the play area.</p> <p>This location is Housing Stock rather than Highway and therefore RS will need permission to install warning signs.</p>	<p>Group agree to support provision of 1 x warning sign towards the entry point of The Close if housing agree</p> <p>Area board to confirm funding of £525, RPC to agree contribution of £175. Total cost £700.</p>	LHFIG RPC

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

n)	Issue No: 13-24-11 Whiteparish PC SID Infrastructure A27	<p>Installation of posts with NAL sockets at two locations (Senior Highway Engineer to confirm exact locations) to enable the deployment of Parish Council SIDs.</p> <p>Supplier recommends 89mm diameter posts with 3.5m above ground (for Evolis SID and solar panel).</p> <p>Group to agree support of installation of 2 x SID post & sockets</p>	Area board to confirm funding of £750, WPC to agree contribution of £250 per site (total cost £2000)	LHFIG WPC
o)	Issue No: 13-24-12 Whiteparish PC Bus stop installation	<p>Resident raised concerns that there is no bus stop outside Tipplefields, Brickworth Road, Whiteparish ///armrests.trek.twists. Whiteparish Parish Council has agreed for further investigation for an X7 request bus stop on the A27 Brickworth Road outside of Tipplefields ///armrests.trek.twists to enable nearby residents the choice of taking the bus.</p> <p>Passenger transport team confirmed that the bus company are able to add an additional stop to this route however confirmed they are unable to access the layby here. This will likely require footway provision alongside a bus stop to prevent users having to walk within the carriageway. Group to discuss.</p>	Group discussed this matter – there is currently no proof provided of expected useage of the stop. Passenger Transport confirmed they would be unable to use the layby and therefore footway provision and Kassel kerbs would be required at this location. RS confirmed with the group this would be a significant cost and therefore it was considered not to be a viable option at this time as it would not have a good cost to benefit ratio. This will be removed from the agenda.	
p)	Issue No: 13-24-13 Idmiston PC HGV access issues	The IPC is aware of the status of the Porton Down Science Park but would like to see the signage amended appropriately so that HGV's are directed to use the A30, whilst cars and vans can continue to access the Science Park via Porton Village.	Group agreed for RS to first approach Science Park to remind them of the agreement and look at potential signage amendments should this not work.	RS

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		Group to discuss signage and RS will update on any amendments which can be made.		
q)	Issue No: 13-24-14 Laverstock & Ford PC Apostle Way Parking	Parking on a corner, on top of a hill. This corner is a blind one and has a traffic reducing chicane just before it and cars parked along the road on the other side of the corner. Quite often you are forced to enter the corner on the wrong side of the road as people park on the road/pavement and causing an obstruction. Please don't be fooled by it looking like a double width road on a map, you need the full width of the road to turn.	RS to letter drop to residents and remind them of their responsibilities within the Highway Code. If issues continue waiting restrictions could be discussed.	RS
r)	Issue No: 13-24-15 Odstock PC Jubilee gardens bollards	There is an issue with cars parking on the sharp bend opposite the site known locally as 'Jubilee Gardens'. Previously discussed yellow lines. LHFIG requested further evidence of offenders (provided to Paul) but we also feel that enforcing this would be tricky, bollards would stop the parking altogether as there would be no space available for vehicles to leave the road.	RS to carry out site visits to measure widths to check there is space within the edge of carriageway and footway in which to install bollards	RS
s)	Issue No: 13-24-16 Alderbury PC SID infrastructure	Following a traffic survey WC have agreed we can deploy a second SID in Alderbury at a location on Clarendon Road. This will need a post and socket	Group agreed support of installation of 1 x SID post and socket, Alderbury to confirm contribution of £250, Area Board to confirm contribution of £750	APC Area Board
t)	Issue No: 13-24-17 Idmiston Bus stop Horefield and Idmiston Road	As a community benefit from the Barley Field development opposite the Horefield estate, the residents requested and were promised a new bus shelter. The IPC has actioned this, using CIL funding for the project. The site and location has been approved, spec agreed, quotes obtained (including the installation of the kerbs) and a supplier commissioned. The shelter has been	Group agreed to contribute towards cost of foundation and kerbs at a cost of £2750, Area board to agree	Area Board

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		<p>manufactured and is ready to install, ideally during the school holidays, as the site is close to St Nicholas School, Porton, and this would mitigate the impact on traffic. At the last minute, the IPC has been made aware that it is WC responsibility to pay for the kerbing, being part of the highway</p> <p>Current bus stop kerb standards required Kassel kerbing and increased the price of the original quote. As the company is an approved contractor of Wiltshire Council is not required to go via Milestone and can be funded by the PC or the LHFIG however must confirm with standards. Quote is £7999, LHFIG contribution would be £5999.25, and the Parish contribution would be £1999.75. Parish to confirm if they have already paid of the shelter.</p>		
u)	<p>Issue No: 13-24-18</p> <p>Idmiston PC Street name plates</p>	<p>The road name signs for Beeches Close (PORTON) are missing and need to be reinstated. The Parish requests the two road name signs to be reinstated in the original positions, i.e. on both sides of the junction entrance, so they are clearly visible to drivers travelling in both directions.</p> <p>Group to agree support of installation of 2 x street name plates.</p>	<p>Group agreed.</p> <p>Idmiston to confirm contribution of £350, Area Board to confirm contribution of £1050</p>	<p>IPC</p> <p>Area Board</p>
v)	<p>Issue No: 13-24-19</p> <p>Idmiston PC Traffic calming measures</p>	<p>The IPC has requested Salisbury Reds to consider using single decker buses and to also reroute their service but would like the LHFIG to consider what other steps might be taken to help resolve the situation. Might giving priority to traffic travelling uphill by installing a short projection into the carriageway with signage giving priority to vehicles coming uphill?</p>	<p>RS to provide design and cost estimate to the group at the next meeting for options including implication of priority warning signs, edge of carriageway lining and enhanced slow markings</p>	<p>RS</p>
w)	<p>Issue No: 13-24-20</p> <p>Laverstock & Ford PC</p>	<p>A simple and low-cost solution that would produce a marked improvement would be the application of hardcore or coarse gravel in the few short stretches where water and mud collect.</p>	<p>This path is classified as a Byway rather than a formalised footpath. The LHFIG are unable to carry</p>	<p>RS</p>

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	Footpath Ford to Hurdcott LAF025	Would the Parish Council please support this positive proposal for what would result in a real improvement to one of our area's rural assets?	out minor maintenance of existing Byways which are not land owned by Wiltshire Council. RS will discuss options with ROW team.	
x)	Issue No: 13-24-21 Laverstock & Ford PC Warning signs & speed limit reduction	<p>Roman Road between Old Sarum and Ford is a narrow road but derestricted (legally drivers are permitted to drive at 60 MPH). There are 2 exits, within 100 metres of each other, onto this road which have limited visibility either way. There have been a number of near misses in this area which, due the speed of the vehicles on Roman Road, have the potential to be fatal. The grass on the verges approaching these have been cut which has improved the visibility towards Ford and Old Sarum. There are no warning signs to indicate there are concealed exits nor speed restriction signs leaving this area as a potential accident location.</p> <p>Wiltshire Council policy states that warning signs are not used for private access roads, and I have checked our records and can see that the lane plus the country park does not form part of the adopted highway. RS to discuss a speed limit assessment, but a collection of speed data initially may be useful to determine if there is a speeding issue. Further discussion on the visibility splay at this location would be useful and enhanced slow markings may be useful.</p>	LFPC have already ordered a traffic survey, RS to determine if additional signage and enhanced slow markings can be installed at this location.	RS

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5.	Other Issues			
a)	Issue No: 13-20-16 Laverstock & Ford PC London Road, Salisbury Request for Crossing Point	As the group have previously been informed the Major Maintenance Team have advised that, due to budget constraints, the proposed resurfacing scheme at St. Thomas' Roundabout will not be taken forward during the 2023/2024 financial year and is provisionally in the programme for the 2024/2025 financial year. Dropped kerbs to aid crossing movements will still form part of the works.	Update noted	
b)	Issue No: 13-21-13 Idmiston PC East Gomeldon Road Railway Arch Signing Improvements	Unfortunately, this work has not yet taken place as Network Rail (NR) refused the Council's previous application and have requested that a specific Works Package Plan (WPP) is produced by Milestone prior to them consenting to the works. Milestone are currently producing this document with a view to resubmitting the application in November 2023. Milestone are working on the approval from Network Rail which has not yet been obtained. RS/PS will chase for an update. Resource commitment between Milestone & Traffic Engineering Team was stretched towards the end of the financial year, this has been escalated and prioritised for the new financial year	Revised application being drafted by Milestone, this will be submitted to Network Rail in August 2024. PS is pushing this application; it must come from the contractor and cannot be submitted by WC.	
c)	Issue No: 13-21-4 Laverstock & Ford PC Request for additional waiting restrictions in Church Road to help address school run parking problems.	Report addressing the comments submitted in response to the TRO consultation submitted for internal officer approval before going to the Cabinet Member for Highways for a decision. Internal officer comments have required elements of the reports to be redrafted. Report in the process of being redrafted with the aim of the report being resubmitted for approval in April 2024.	The cabinet member report has been signed off; the work will be carried out in August 2024	

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		Draft submitted to Director/Cabinet member for final review/sign off.		
d)	Issue No: 13-21-19 Idmiston PC Request for double white lining system in the vicinity of the junction of Church Road and the A338 Tidworth Road	The PC have indicated that they support the proposals. Works pack issued to Milestone. Milestone works provisionally programmed to take place during week beginning 11/12/2023. Letter to be sent to homeowners in November notifying them that overhanging foliage will be removed. Foliage removal works to be undertaken by Wessex Tree Care in December 2023 (date TBC). There was a delay in the completion due to the contractor being pulled for emergency winter work, awaiting reprogramming, RS/PS to chase	Tree clearance work and bollard replacement has been completed. Lining work is outstanding. Order to be reissued in August 2024	
e)	Issue No: 13-21-14 Idmiston PC Idmiston Road, Porton Village Concealed Entrance Warning Signs and Village Hall Directional Signs	Works pack issued to Milestone. Works programmed to be undertaken, PS has chased and will update the PC asap with expected dates	PS confirmed works order has been submitted in July 2024	
f)	Issue No: 13-22-08 Idmiston PC Improved footway and dropped kerb provision in Gomeldon	The lead highways tree officer at Atkins has advised that the trees in question have been removed. Officers to check that this work has been completed. Subject to the works being having been completed the PC are to advise the next location they wish to be considered. Despite advice that the trees have been removed, site visits have confirmed this is not the case and the discussions with the contractor are ongoing at this stage. PS to update PC when there is further information.	PS is chasing with the contractor	

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g)	Issue No: 13-22-13 Laverstock & Ford PC Introduction of waiting restrictions in Sherbourne Drive	Works pack issued to Milestone. Works provisionally programmed to be undertaken during week commencing 11/12/2023. Exact date of works to be supplied to the PC once known. – This section has now been completed. Unfortunately work on drafting the proposals for the wider restrictions in Sherbourne Drives has not yet been completed. Draft proposals to be issued to the PC and local member for comment in April 2024.	PS to send to LPC prior to the LHFIG meeting	
h)	Issue No: 13-22-14 Alderbury PC Introduction of waiting restrictions at various locations	Revised proposals agreed with the PC. Draft TRO paperwork provided to the Legal Team for processing in October 2023. It is anticipated that the TRO advert will commence in December 2023. TRO consultation advert is live – 8th February 2024, end of objection – 4th March 2024	Report was submitted to the Cabinet Member July 2024; this has been approved and will be available on the website imminently.	
i)	Issue No: 13-22-15 Firsdawn PC Installation of dropped kerb in Firs Road.	Legal Services are continuing to investigate the status of this land to determine whether this land may previously have been dedicated as public highway. If Legal Services are unable to confirm this by February meeting of the group consideration should be given to commencing the process to claim this land as public highway would be under Section 31 of the Highways Act. We are awaiting formal confirmation this can be adopted as highway/maintained as such. RS/PS to chase.	Awaiting confirmation from legal services – this has been allocated to the traffic engineering team to progress once confirmation have been received.	

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j)	Issue No: 13-22-25 Laverstock & Ford PC Request to upgrade existing informal crossing point on Riverside Road	The Council's surfacing contractors Tarmac have advised that a carriageway patch its required before the coloured surfacing can be re-laid. Graham Axtell has engaged the Major Maintenance to order this work. Date of works to be provided to the PC once known. Following a second opinion it was deemed they would be able to carry out this work without a carriageway patch, therefore the cost was reduced, and the second site was included nearer to	The coloured surfacing near the junction of Whitebridge Road has been completed. Patch and surfacing at the second location (Manor Farm Road) has been ordered with the contractor, awaiting dates.	
k)	Issue No: 13-22-28 Newton Toney PC Request for School Keep Clear Markings outside of school	The PC have requested a minor change to the length of the proposed school keep clear markings. Revised plan to be issued to the PC in November 2023. Subject to the PC supporting the proposals a works order will be prepared and issued to Milestone. Following a meeting on site with the school, NTPC, RS and PS a new length was agreed, and PS has prepared this for Milestone to programme.	This scheme has been allocated to the traffic engineering signs team, awaiting consultation dates	
l)	Issue No: 13-23-04 Pitton & Farley PC Request for measures to address speeding concerns in the villages of Pitton and Farley	The PC have confirmed their contribution towards the provision of two village gateways. The PC are currently determining which two gateways they would like to proceed with. Design work to commence once the PC have confirmed which gateways they would like to proceed with. RB advised the site that PC wished to pursue are Lucewood Lane and Whiteway. Design is in progress and will be provided as soon as possible.	The design was submitted to the contractor in June 2024.	
m)	Issue No: 13-23-05 Laverstock & Ford PC	Results of the traffic survey have been received to enable pedestrian crossing warning signs to be sited an appropriate distance in advance of the recently installed dropped kerbs.	This scheme has been allocated to the traffic engineering signs team	

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	Request for disabled access improvements in the vicinity of the Old Sarum Garden Centre on The Portway	<p>Scheme allocated to the Traffic Signing Team. Currently awaiting allocation of engineer to deliver the project.</p> <p>This has now been allocated and the engineer is preparing the design/works pack.</p>		
n)	<p>Issue No: 13-23-09</p> <p>Odstock PC Request for the provision of double yellow lines in the vicinity of Jubilee Gardens</p>	<p>As a first step the PC are looking to provide an informal sign advising motorists not to park at this location. If this approach does not work the PC will seek to pursue other options, potentially including revisiting the request for waiting restrictions. No further action at this stage but issue to remain open until the impact of the sign is known.</p>	Update is noted	
o)	<p>Issue No: 13-23-12</p> <p>Redlynch PC Request for signage improvements in Primrose Lane, Wiltshire</p>	<p>Scheme allocated to the Traffic Signing Team. Currently awaiting allocation of engineer to deliver the project.</p> <p>This has been allocated and the design has been provided to Redlynch PC. They have chosen location 1 and 3 and are undertaking a letter drop with a resident at location 3 to cut a section of hedge prior to the works being undertaken.</p> <p>The apprentice engineer is still working on the design, due to be submitted to the contractor in April 2024</p>	Work is due to be completed on site on w/c 12 th August	
p)	<p>Issue No: 13-22-04</p> <p>Idmiston PC Improved footway and dropped kerb provision in Porton</p>	<p>Meeting undertaken with the PC to be arranged to determine the extent of the works to be undertaken. The PC advised that they wished to see four dopped kerbs, new lengths of footway and the relocation of a lighting column to provide improved access to the Bourne Cemetery.</p> <p>The cost estimate for this work is £23,605 (LHFIG contribution £17,703.75 / PC contribution £5,901.25). [Note: This figure includes a 25% contingency].</p>	Awaiting completion on site from the area office team	

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		<p>The group discussed this issue and noted that the proposed cost of the works was more than currently available in the groups budget and asked whether the improvements could be delivered in phases. SC commented that the provision of one pair of dropped kerbs in the vicinity of the footway leading to Malvern Way would be a good initial way of improving access to Bourne Cemetery. PS advised that this element of the works would cost £3,200. The group support the provision of one pair of dropped kerbs.</p> <p>That the Area Board approves the allocation of £2,400 to allow this work to be undertaken.</p> <p>The PC approves the allocation of £800 to allow this work to be undertaken. This has been allocated to an engineer and the works pack is in progress.</p> <p>Area highway office have been commissioned to carry out work, order to be raised in July 2024</p>		
q)	<p>Issue No: 13-22-06</p> <p>Winterbourne PC Request for improved pedestrian access to the bus stops and post box on the A338 in the vicinity of Hurdcott Lane.</p>	<p>Following the discussion about this issue at the last meeting a revised cost estimate has been produced based on the following:</p> <ul style="list-style-type: none"> • Removal of a part of the existing grass verge to allow pedestrians from Hurdcott Lane to access the existing lay-by without stepping into the A338. • The provision of edge of carriageway markings to define the lay-by to motorists. 	Partially completed, awaiting completion of edge of carriageway marking. RS to chase.	

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		<p>The cost estimate for this work is £3,975 (LHFIG contribution £2,981.25 / PC contribution £993.75). [Note: This figure includes a 25% contingency].</p> <p>The Area Board approves the allocation of £2,981.25 to allow this work to be undertaken.</p> <p>The PC approves the allocation of £993.75 to allow this work to be undertaken.</p> <p>This has been issued to Wessex Tree Care, awaiting confirmation of when works will be undertaken.</p>		
r)	<p>Issue No: 13-22-19</p> <p>Grimstead PC Provision of Wild Fowl & Small Wildlife Warning Signs</p>	<p>The PC have not yet provided any evidence around ducks being habitually found in the road in the vicinity of the pond, it is suggested that this aspect of the request is closed.</p> <p>Please refer to Issue 4d for the update on the provision of small wildlife warning signs.</p> <p>No evidence has been provided concerning ducks being habitually found in the road in the vicinity of the pond and as such the group to close the aspect of the request.</p> <p>In light of the discussion concerning Issue 4b the PC to look to gather evidence of hedgehogs (or other small wildlife) being run over in support of a potential future application to the DfT pending the outcome of the application to the DfT outlined in Issued 4b.</p> <p>Following the above, there has been a change in policy at DfT level, which is noted. Wiltshire are in the process of preparing a policy for the parameters in which signs can be installed/what</p>	Update is noted	

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		<p>evidence is required and this will be fed back to the group as soon as it is available.</p> <p>No further update on policy update, this is still in draft.</p>		
s)	<p>Issue No: 13-22-24</p> <p>Laverstock & Ford PC Provision of Small Wildlife Warning Signs</p>	<p>A formal complaint about the lack of response was submitted to the DfT in August 2023. A response to the complaint was received in November 2023. It provided extremely limited guidance on the criteria that had to be met for them to authorise the use of small wildlife warning signs. They have indicated that any applications to them would need to include "data showing that the locations are accident and wildlife hotspots."</p> <p>The DfT have provided no guidance on what they would define a wildlife hotspot to be. Additionally, whilst the PC have been able to supply information that a number of hedgehogs have been run over by vehicles in Church Road there is no recorded collision (accident) problem in the area requested. In consideration of this it is unlikely that an application would be successful.</p> <p>The group to discuss how they wish to proceed with this matter.</p> <p>The group discussed this issue in detail and asked that officers submit an application to the DfT seeking approval to use these signs in Laverstock using the evidence previously supplied by the PC.</p> <p>Following the above, there has been a change in policy at DfT level, which is noted. Wiltshire are in the process of preparing</p>	Update is noted	

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		<p>a policy for the parameters in which signs can be installed/what evidence is required and this will be fed back to the group as soon as it is available.</p> <p>No further update on policy update, this is still in draft.</p>		
t)	<p>Issue No: 13-22-30</p> <p>Laverstock & Ford PC Request for additional traffic calming measures in Roman Road, Ford</p>	<p>As previously agreed, the group agreed to wait for the outcome of any bid to Active Travel England before considering pursuing additional physical traffic calming features.</p> <p>It would be possible to provide the standard gateway countdown markings on all three entrances to the 30mph speed limit in Ford.</p> <p>The cost estimate for this work is £1,437.50 (LHFIG contribution £1,078.12 / PC contribution £359.38). [Note: This figure includes a 25% contingency].</p> <p>That Area Board approves the allocation of £1,078.12 to allow this work to be undertaken.</p> <p>The PC approves the allocation of £359.38 to allow this work to be undertaken.</p> <p>This scheme design is in progress and will be submitted to the PC as soon as possible</p>	<p>This scheme has been allocated to the traffic engineering signs team, submission of the works pack is due April 2024.</p>	
u)	<p>Issue No: 13-23-08</p> <p>Odstock PC Request for the installation of kissing gates</p>	<p>The Rights of Way Team have advised that the cost of a kissing gate is £450, with installation costs of £250 (unless volunteers undertake the installation). Therefore, the estimated cost of providing kissing gates at four locations the PC have identified is £3,500.00 (LHFIG contribution £2,625.00 / PC</p>	<p>RS will chase ROW for an expected completion date. RS to give an update within the meeting.</p>	

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		<p>contribution £875.00). [Note: This figure includes a 25% contingency].</p> <p>The group discussed this issue details and agreed to support providing the funding for the supply of two kissing gates during the current financial year and committed to funding the provision of the other two gates in the 2024/2025 financial year. The group agreed that the installation of the kissing gates should be undertaken by the Rights of Way volunteers.</p> <p>The Area Board approves the allocation of £675 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £225 to allow this work to be undertaken.</p> <p>Parish have chosen locations Stile 1 ///regularly.aquatics.spoon, out to the A338 dual carriage way. Stile 2 ///fits.loaf.dragon by the hospital. Awaiting update from the rights of way team as to a timeframe. The work will be undertaken with the ROW volunteers and as such no date is currently given.</p>		
v)	<p>Issue No: 13-23-14</p> <p>Winterslow PC Reduction of speed, Livery Road, Tytherley Road - East Winterslow</p>	<p>The issue is speeding cars, in and around the village. The speed limits are inconsistent, whereby one road starts at 30mph and then progresses to 60mph, along the same stretch of road. This road is in constant use. The speed limits are 60mph in two access points of the village that are built up areas with several dwellings. The vehicles then do not slow down when they reach the 30mph signs. There are several 'pinch points' in the road whereby only one vehicle can pass at a time - 'Narrow Road' signs are needed in these areas. Bus stops with no pavements, children walking on roads at night.</p>	<p>WPC requests that the full Assessments of Livery Road and Tytherley road can be halted until further investigations have taken place – to stay on the agenda</p>	

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		<p>PC to confirm extents of survey required, a price for a speed assessment will be provided considering the two locations and if they can be combined under one survey (cost per survey is £2900). A signage review can also be considered if the group agree to support both matters for funding. Costs will be prepared in advance of the next meeting.</p> <p>The group discussed this issue and were, in principle, prepared to support a speed limit assessment being undertaken. However, before committing to funding an assessment the group asked that the PC confirm the extents of the roads they want to be surveyed to enable officers to determine if a speed limit assessment can be undertaken for the standard cost of £2,900.</p> <p>WPC to provide the extents to determine what can be covered under one survey</p>		
w)	<p>Issue No: 13-23-15</p> <p>Redlynch PC Grove Lane SID infrastructure request</p>	<p>A section of Grove Lane has a designated speed limit of 30mph, and residents have raised concerns regarding the speed of traffic in the vicinity. A traffic survey was carried out last year to obtain statistical evidence of the traffic speed in the area and to check if the area qualified for speed watch and to also check if the speeds are excessive enough to consider having a SID in the area. The results of the traffic survey confirmed the area qualified for speed watch and due to the results, the Council would like to have a NAL socket installed to deploy the SID.</p> <p>Exact location to be provided by PC. Group to agree funding, around £700 total cost LHFIFG = 75% (£525), PC = 25% (£175).</p>	<p>This scheme has been submitted to the contractor for implementation, no date is yet available</p>	

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		<p>The Area Board approves the allocation of £525 to allow this work to be undertaken.</p> <p>Awaiting confirmation that the PC approves the allocation of £525 to allow this work to be undertaken.</p> <p>RPC confirmed their contribution of £175</p>		
x)	<p>Issue No: 13-23-16</p> <p>Redlynch PC Grove Lane pedestrian hazards</p>	<ol style="list-style-type: none"> 1. Access speed issues with traffic coming from Hamptworth as well as coming down from Bowers Hill. 2. Significant narrowing in two areas of Grove Lane resulting in blind spots. 3. Danger for pedestrians walking along the road. Specifically, the areas from Hackamore House to the Cemetery at the eastern end of Grove Lane with similar dangerous conditions by the blind bend between post box and Lambourne at the western end of Grove Lane. 4. Light restrictions due to large overhanging trees and bushes. 5. No street lighting at the eastern end of Grove Lane. 6. No safe route along the road to enable pedestrians and cyclist to avoid oncoming traffic <p>Site visit was conducted with Redlynch PC, and the outcomes of the meeting are listed below. Group to agree support:</p> <ul style="list-style-type: none"> • If agreed at PC level and at the LHFIG a lining review may be appropriate with a view to installing countdown markings at the 30mph terminal point, additional speed limit roundels and enhanced slow markings. • A signage review can also be conducted. 	<p>Area Board agreed contribution of £1463 from the LHFIG</p> <p>RPC confirmed £488 contribution</p> <p>This scheme has been allocated to the traffic engineering signs team, submission of the works pack is due April 2024</p>	

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		<ul style="list-style-type: none"> • Existing junction marking at junction of Bowers Hill/The Row has been referred to maintenance. • The Parish Council will keep the cutting of vegetation around signs to ensure they are visible as a regular item for the Parish Steward, the PC can contact any landowners originally and are supported by maintenance to write legal letters. • The police are working alongside the CSW group to provide training and assist with handheld. • It does not meet the criteria for an extension of the Virtual Footway due to forward visibility and width of the carriageway, nor did we consider a speed limit review or any traffic calming viable options at this time. • It was felt that additional streetlighting was not required at this time due to the cost/benefit ratio. Areas of 30mph which have a presence of streetlighting should also not have additional repeaters and therefore this could be counterproductive. • The current policy is unlikely to support a drop in speed to 20mph, this can be reviewed by the PC in future. <p>If agreed by the group a cost estimate will be prepared prior to the next meeting.</p> <p>The group asked RS to prepare cost estimates based on potential signing and lining improvements that could be introduced in Grove Lane and bring them back to the next meeting of the group for discussion.</p> <p>Estimate of £1950 for countdown markings, enhanced slow markings, 2 x pedestrian warning signs, additional roundels</p>		
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SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		and give way refresh - £1463 from the LHFIG and £488 contribution from Redlynch PC. Group to discuss and agree potential funding. Design to be submitted to PC once completed.		
y)	Issue No: 13-23-18 Laverstock & Ford PC Broken Cross safety improvements	<p>Continued minor collisions including numerous collisions to boundary wall. Over the last 41 years we have seen many accidents around the bridge and many collisions with our boundary, more so since the road layout was changed, and the flashing arrow sign was removed. We have tried to improve things by putting our own flashing lights, reflectors, and barrier. We would like a meeting again to discuss changes to signage to alleviate this situation.</p> <p>A site visit was conducted with the resident and the PC, the outcome of which is below. Group to agree if they support:</p> <ul style="list-style-type: none"> • PC have submitted a traffic survey request. • It is suggested to undertake a sign and line review to enhance the existing slow markings. • The matter of vegetation has been referred to colleagues in the maintenance team. • PC to confirm if they want to proceed with the installation of Trief Kerbs to the front of the property access way. <p>If agreed by the group a cost estimate will be prepared prior to the next meeting.</p> <p>The group asked GA to ensure that vegetation was removed as necessary to ensure that the existing signs in the vicinity of the roundabout were visible.</p>	<p>Area Board agreed £679 from the LHFIG</p> <p>LFPC PC confirmed £227 contribution</p> <p>This scheme has been allocated to the traffic engineering signs team, submission of the works pack is due April 2024</p>	

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		<p>The group asked RS to prepare cost estimates based on potential signing and lining improvements that could be introduced at this location and bring them back to the next meeting of the group for discussion.</p> <p>Estimate of £905 for 4 x enhanced slow markings, - £679 from the LHFIG and £227 contribution from LFPC PC. Group to discuss and agree potential funding. There has been an issue regarding traffic management for the metrocount data which is part of a wider discussion – RS to update the group. Investigations are still ongoing in reference to the trief kerbs work. GA to chase reference the maintenance work i.e hedge cutting. Design for lines to be submitted to PC as soon as possible.</p> <p>Group agreed to support the additional lining. RS to send the design to LFPC</p>		
z)	<p>Issue no: 13-23-21</p> <p>Laverstock & Ford PC Bollard request near nursery St. Thomas' Way</p>	<p>Resident highlighted lack of bollards near nursery. Parents/Children in danger.</p> <p>Further information is required as to if this is used as a vehicular access, as per above request this will only be considered should the school make a change to the Active Travel Plan. Potential for school keep clear markings which could be included in TRO amendments.</p> <p>The group discussed this issue and agreed that it would be beneficial to engage with the nursery (and school) about updating their school travel plan and come forward with a package of measures to address the concerns raised.</p>	<p>School Keep Clear markings will be included with the ones at Britford & Newton Toney, awaiting a consultation date.</p>	

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		Nursery (and school) to be contacted. This is currently with the school travel advisor. RS to update PC further once discussions are concluded.		
aa)	Issue No: 13-23-23 Britford PC Parking issues Longford Primary School	<p>The school does not have any bollards or writing on the road to stop careless, inconsiderate parking where buses need to park or across the tiny pathway. To get to and from the school. As I am sure you are aware, Downton Road is a busy and fast road, I know the cars should be doing 20mph they do not it is more like double or triple that.</p> <p>The group should consider provision of School Keep Clear (SKC) markings outside of the school. There are three versions of this marking that could be provided – advisory (unenforceable), mandatory - enforceable by the Police or mandatory - enforceable by both the Police and Wiltshire Council.</p> <p>The estimated cost of the advisory variant of the SKC marking is £1286.30 (LHFIG contribution £964.73 / PC contribution £321.58). The estimated cost of the mandatory variant of the SKC marking enforceable by the Police is £1,805.79 (LHFIG contribution £964.73 / PC contribution £451.45). The estimated cost of the mandatory variant of the SKC marking enforceable by both the Police and the Council is £2,585.79 (LHFIG contribution £1,939.94 / PC contribution £646.45).</p> <p>The group discussed this issue and were happy to commit funding to proceed with the variant that allowed enforcement by both the Police and Wiltshire Council.</p> <p>The Area Board approves the allocation of £1939.94 to allow this work to be undertaken.</p>	This has been allocated to the Traffic Team and is awaiting consultation dates	

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		BPC confirmed contribution of £646.45		
bb)	Issue No: 13-24-07 Landford PC Kissing gates	<p>It is proposed to replace the stile with a kissing gate which will be installed and maintained by the Landford Area Footpath Volunteer Group, with help from the County Rights of Way Officer. The gate will be made of metal and sourced from WC stocks as opposed to directly from the manufacturer. eg. https://centrewire.com/products/woodstock-medium-mobility. The cost of a full kissing gate with metal hoops is c.£400. The Landford Parish Community Partnership have offered to provide a grant of £100 to support this application.</p> <p>The group agreed to support this cost, LPC already confirmed contribution of £100</p> <p>Area board confirmed contribution of 75% of this cost - £300</p> <p>RS to liaise with ROW/heavy gang for completion</p>	<p>Area board confirmed contribution of 75% of this cost - £300</p> <p>RS to liaise with ROW/heavy gang for completion</p>	

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6.	Closed Issues			
a)	<p>Issue No: 13-24-01</p> <p>Grimstead PC</p> <p>Signage & road marking review</p>	<p>The Parish Council feels that enhancing the speed limit signs when entering the 30mph limit will alert drivers and reinforce the fact they have entered a built-up environment, and the “Pedestrians in Roads” sign will indicate that the road is shared space with walking residents and visitors.</p> <p>If agreed by the group RS will prepare a cost estimate and design for additional roundels, countdown markings and pedestrian warning signs</p> <p>Group agreed to support a cost and design</p> <p>RS to prepare and bring back to GPC & the group</p> <p>Design was sent to Grimstead PC prior to the meeting for consideration, once agreed this will be considered by group</p>	<p>GPC reviewed design and confirmed that based upon the metrocount data provided the Parish did not wish to proceed</p>	
b)	<p>Issue No: 13-24-08</p> <p>Landford PC</p> <p>Drainage improvements</p>	<p>There is a recurring drainage issue on Glebe Lane, Landford. Many attempts to resolve the issue have not resulted in a successful outcome. Throughout the year constant pools of rain water inevitably cause road surface damage, verges become eroded and tree roots are exposed. Over the last ten years Wiltshire Council have paid for remediation works. However, it is obvious the root cause has not been addressed. My major concern is the large pool of standing water on the intersection of Lyndhurst Road/Pound Hill/Glebe Lane. The run-off is creating a potential ROAD SAFETY ISSUES</p> <p>Group agreed to support further investigation to enquire on the scope of any potential work. RS to set meeting with ZC, LPC</p>	<p>RS attended site with officers from the drainage team and maintenance to discuss. On site it was agreed that drainage improvements could be completed via the available invested funding for flooding improvements. This can now be removed from the LHFIG agenda.</p>	

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		and internal drainage and maintenance teams at Wiltshire to discuss and prepare findings for next meeting.		
c)	Issue No: 13-22-34 Grimstead PC Request for traffic calming measures in East Grimstead	<p>The PC have received requests from several residents for the introduction of traffic calming features in East Grimstead to address perceived speeding problems. The PC requested two traffic survey in response to these requests. The surveys were undertaken at Location 1 and Location 2.</p> <p>The result of the traffic survey at Location 1 returned an 85th percentile speed of 25.7mph, this is below the Council's threshold where the provision of additional measures is considered necessary. However, minor signing and lining improvements (provision of yellow backed repeater signs and painted speed limit roundels) if the PC and group wished to pursue this matter.</p> <p>The traffic survey equipment at Location 2 failed so a repeat survey has been ordered.</p> <p>A decision on how to proceed to be made once the results of the traffic survey at Location 2 are known.</p>	The survey has been progressed – the results were provided to Grimstead PC which confirmed site 2 did not meet the threshold and therefore the issue is closed	
d)	Issue No: 13-22-03 Idmiston PC Request to extend the existing 30mph speed limit on Gomeldon Road (Porton end)	<p>Works pack issued to Milestone. Works programmed to be undertaken, PS has chased and will update the PC asap with expected dates</p> <p>PS confirmed works order has been delayed – to be prioritised by the contractor in the new financial year</p>	Completed on site, this is due to be invoiced	

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e)	Issue No: 13-22-33 Laverstock & Ford PC Request for Pedestrians Crossing Warning Signs	Works order issued to Milestone in November 2023. Awaiting programming of works. Date of works to be supplied to the PC once known. Milestone confirmed that they are awaiting delivery of signs, once these have been delivered, they will move to implementation and PS will chase up. PS confirmed works order has been delayed – to be prioritised by the contractor in the new financial year .	Completed on site	
f)	Issue No: 13-24-03 Winterbourne PC Bus shelter installation	Local residents have requested a bus shelter fitted at the Bus Stop in Winterbourne Earls outside the Nursery going south towards Salisbury. WPC to provide RS with chosen design, group agreed they would need more information and were unlikely to support the funding of through the LHFIG. PC can choose to fund entire cost.	No further contact from WPC	
7.	Other Items			
a)	Highway Maintenance Update	Graham Axtell from the Area Highway Office to provide an update on the latest programmed dates for planned carriageway and footway resurfacing works during the 2024/2025 financial year	GA was unable to attend the meeting and is on long term sick leave. RS will speak with PB in the local office and confirm any updates with Parishes.	
8.	Date of Next Meeting:	8 th October 2024		

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1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIFG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Southern Wiltshire Area Board.

2.2. If funding is allocated in line with LHFIFG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Southern Wiltshire Area Board will have a remaining highways funding balance of £42,270.61 in the LHFIFG allocation available for the 2024/2025 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

There are no specific safeguarding implications related to this report.

